



1719 Cannon Road, Northfield MN 55057 (507) 663-8806

Dear Arcadia Charter School Parents & Guardians:

All Minnesota school districts and public charter schools must attempt to collect reimbursement for some special education services for children who are eligible for Medical Assistance and MN Care. Examples of IEP health related services that could be billed include occupational therapy, speech/language therapy, nursing services, portions of special education evaluations, and special transportation.

Before Arcadia Charter School asks for your consent to bill for eligible services, we must provide you with information about your rights. See enclosed a section of the *Procedural Safeguards and Parental Rights* brochure entitled "Written Annual Notice Relating to Third Party Billing for IEP Health Related Services. This will provide you with detailed information about your rights before we ask for your consent to bill Medical Assistance for IEP health related services.

If you have provided consent to bill for IEP health related services in a previous district in the past, we will be asking you to renew that consent during this school year if your child is eligible for Medical Assistance or MN Care. Once we receive consent for Arcadia Charter School, we will not have to ask again as long as your child is enrolled. If you have provided consent to us in the past, you do not need to do it again. The district will continue to bill for IEP health related services until your child is no longer eligible or you withdraw consent.

It is the policy of Arcadia Charter School to never bill private insurance for IEP related health services. We will only bill Medical Assistance. There is no impact on your child's lifetime benefits, and there is no cost to the family.

If you have any questions, please email Cindy Graff at [cgraff@arcadiacharterschool.org](mailto:cgraff@arcadiacharterschool.org).

Sincerely,

Kori Ryan  
Director of Special Education