

Arcadia Charter School  
School Board Meeting Minutes  
Dec 16, 2025

**Google Meet joining info**

Video call link: <https://meet.google.com/vat-dnbg-iwm>

Or dial: (US) +1 413-679-2819 PIN: 846 749 815#

**Financial sustainability and growth**

- Create a development plan
- Continue fundraising while considering alternative revenue sources

**Staff sustainability and development**

- Achieve adequate staffing levels
- Support staff growth and fulfillment

**Communications**

- Develop internal communications plan
- Update marketing and educational materials for the public

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

**Board Goals:**

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:30

2. Verify Quorum

- a. In attendance: Gabe Meerts, Aaron Rothmeyer, Ryan Ball, Tammy Prichard, Dove Mitchell, Katie Simon, Tamra Paulson, Laura Stelter, Hassle Morrison, Heidi Brosseau
- b. Absent: none
- c. Participating remotely - NONE
- d. Quorum Verified.

3. Approve Agenda

- a. Motion to Approve Agenda: Tammy Prichard
- b. Seconded: Hassle Morrison
- c. Motion Approved Unanimously

4. Announcements and Acknowledgements

- i. Next Board meeting Tuesday, January 20, 2026 (Dove)
- ii. Thanksgiving was amazing, the show, the money raised! Fun event!
- iii. Blood Drive on 12/29/2025 at Arcadia (not Arcadia sponsored but held here)

## 5. Consent Agenda

- a. Motion to Approve Consent Agenda: Gabe Meerts
- b. Seconded: Dove Mitchell
- c. Motion Approved Unanimously

- i. [11.18.2025 Arcadia CS Board Meeting Minutes](#)

### REVISED

- ii. [418 Drug-Free Workplace Drug-Free School REVISION.docx](#)

### NEW

- iii. [NEW 411 GROUP HEALTH INSURANCE COVERAGE.docx](#)
    - iv. [NEW 427 Workload Limits for Certain Special Education Teachers](#)
    - v. [508 Extended School Year for Certain Students NEW](#)
    - vi. [530 Immunization Requirements NEW 2025](#)
    - vii. [601 Charter School Curriculum and Instruction Goals NEW](#)
    - viii. [603 Curriculum Development NEW 2025](#)
    - ix. [606.1 Library Materials Policy .docx](#) - will renumber to 606.5 to match MSBA number
    - x. [701 Establishment and Adoption of Charter School Budget NEW](#)
    - xi. [701.1 Modification if Charter School Budget NEW](#)

## 6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

- a. No speaker at this time.

## 7. Reports:

- a. Finance: Provided by Tammy Prichard - see attached notes.
  - i. [Finance Notes \(12/11/2025\)](#)
  - ii. [Arcadia Nov 2025 Financial Report](#)
  - iii. [Arcadia Nov 2025 Supplemental Report](#)
- b. [Marketing](#) Provided by Dove Mitchell - see attached notes
- c. [Facilities](#): Provided by Aaron Rothmeyer - see attached notes
- d. [Policy](#): Provided by Katie Simon - see attached policies that are being addressed.
- e. [Director's Report](#): Provided by Laura Stelter - see attached


## 8. Old Business

- a. [Authorizer site visit](#) planning - dates and participants
  - i. 1/30/2026 Authorizer visit - board sign-up.
  - ii. Laura will send an invite to the authorizer visit to those who signed up.
- b. Policy for final review requiring discussion
  - i. [509 Admissions and Enrollment NEW 2025](#)
    - 1. Motion to approve Laura's request to authorizer to increase grade enrollment from 18-20 students: Katie



2. Seconded: Ryan Ball
3. Motion approved Unanimously.

c. Policies for second review

Revised

- i.  Copy of 202 School Board Election Process.docx



New

- ii.  NEW 520 STUDENT SURVEYS092922 CHARTER.docx
- iii.  NEW 722 PUBLIC DATA AND DATA SUBJECT REQUESTS.docx




9. New Business

- a. Director Presentation to Authorizer (Annual Report) -
- b. Policies for first review

Revised

- c.  515 Protection and Privacy of Pupil Records 04.16.2024
- d.  Copy of 614 Mandated Testing

New

- e.  425 Staff Development and Mentoring NEW
- f.  601 Charter School Curriculum and Instruction Goals NEW
- g.  603 Curriculum Development NEW 2025

10. Adjourned at 8:37pm