

Arcadia Charter School
School Board Meeting Minutes
Dec 16, 2025

Google Meet joining info

Video call link: <https://meet.google.com/vat-dnbg-iwm>

Or dial: (US) +1 413-679-2819 PIN: 846 749 815#

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:3

2. Verify Quorum

- In attendance: Gabe Meerts, Aaron Rothmeyer, Ryan Ball, Tammy Prichard, Dove Mitchell, Katie Simon, Tamra Paulson, Laura Stelter, Hassle Morrison, Heidi Brosseau
- Absent: none
- Participating remotely - NONE
- Quorum Verified.

3. Approve Agenda

- Motion to Approve Agenda: Tammy Prichard
- Seconded: Hassle Morrison
- Motion Approved Unanimously

4. Announcements and Acknowledgements

- Next Board meeting Tuesday, January 20, 2026 (Dove)
- Thanksgiving was amazing, the show, the money raised! Fun event!
- Blood Drive on 12/29/2025 at Arcadia (not Arcadia sponsored but held here)

5. Consent Agenda

- a. Motion to Approve Consent Agenda: Gabe Meerts
- b. Seconded: Dove Mitchell
- c. Motion Approved Unanimously
 - i. [11.18.2025 Arcadia CS Board Meeting Minutes](#)

REVISED

- ii. [418 Drug-Free Workplace Drug-Free School REVISION.docx](#)

NEW

- iii. [W NEW 411 GROUP HEALTH INSURANCE COVERAGE.docx](#)
- iv. [NEW 427 Workload Limits for Certain Special Education Teachers](#)
- v. [508 Extended School Year for Certain Students NEW](#)
- vi. [530 Immunization Requirements NEW 2025](#)
- vii. [601 Charter School Curriculum and Instruction Goals NEW](#)
- viii. [603 Curriculum Development NEW 2025](#)
- ix. [W 606.1 Library Materials Policy .docx](#) - will renumber to 606.5 to match MSBA number
- x. [701 Establishment and Adoption of Charter School Budget NEW](#)
- xi. [701.1 Modification of Charter School Budget NEW](#)

6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

- a. No speaker at this time.

7. Reports:

- a. Finance: Provided by Tammy Prichard - see attached notes.
 - i. [Finance Notes \(12/11/2025\)](#)
 - ii. [Arcadia Nov 2025 Financial Report](#)
 - iii. [Arcadia Nov 2025 Supplemental Report](#)
- b. [Marketing](#) Provided by Dove Mitchell - see attached notes
- c. [Facilities](#): Provided by Aaron Rothmeyer - see attached notes
- d. [Policy](#): Provided by Katie Simon - see attached policies that are being addressed.
- e. [Director's Report](#): Provided by Laura Stelter - see attached

8. Old Business

- a. [Authorizer site visit](#) planning - dates and participants
 - i. 1/30/2026 Authorizer visit - board sign-up.
 - ii. Laura will send an invite to the authorizer visit to those who signed up.
- b. Policy for final review requiring discussion
 - i. [509 Admissions and Enrollment NEW 2025](#)
 - 1. Motion to approve Laura's request to authorizer to increase grade enrollment from 18-20 students: Katie

2. Seconded: Ryan Ball
3. Motion approved Unanimously.

c. Policies for second review

Revised

- i. [Copy of 202 School Board Election Process.docx](#)
- ii. [NEW 520 STUDENT SURVEYS092922 CHARTER.docx](#)
- iii. [NEW 722 PUBLIC DATA AND DATA SUBJECT REQUESTS.docx](#)

9. New Business

- a. Director Presentation to Authorizer (Annual Report) -
- b. Policies for first review

Revised

- c. [515 Protection and Privacy of Pupil Records 04.16.2024](#)
- d. [Copy of 614 Mandated Testing](#)

New

- e. [425 Staff Development and Mentoring NEW](#)
- f. [601 Charter School Curriculum and Instruction Goals NEW](#)
- g. [603 Curriculum Development NEW 2025](#)

10. Adjourned at 8:37pm