Arcadia Charter School
School Board Meeting Minutes
Aug 19, 2025

Google Meet Link: **meet.google.com/vat-dnbg-iwm**
Call in: **(US)+1 413-679-2819 PIN: 846 749 815#**

Financial sustainability and growth
- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development
- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications
- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:
- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 7:34pm

2. Verify Quorum
   a. In attendance: Dove Mitchell, Heidi Brousseau, Gabe Meerts, Ryan Ball, Tammy Prichard, Tamra Paulson, Katie Simon
   b. Absent: Hassel Morrison, Aaron Rothmeyer
   c. Participating remotely - None

3. Approve Agenda
   a. Motion to Approve Agenda: Tammy Prichard
   b. Seconded: Dove Mitchell
      i. Discussion : Motion to amend the agenda to include review of the Oath of Office as required by law: Ryan Ball. Second Amendment addition: Heidi
      ii. Motion to Amend the agenda passed unanimously.
   c. Motion to approve Agenda as amended: Tamra Paulson
   d. Seconded: Ryan Ball
   e. Motion to approve Amended Agenda Passed Unanimously.

4. Announcements and Acknowledgements
      i. Next Board meeting Tuesday, September 16, 2025

    ii. Christine Honore received her certification in Homeload Security School Safety.
    iii. Workshop Days are going well and the board was welcomed to meet with staff.
    iv. Acknowledge the numerous volunteers who have stepped up to help get ready for the beginning of school.

5. Consent Agenda
    a. Motion to Approve Consent Agenda: Tammy Prichard
    b. Seconded: Heidi Brousseau
    c. Motion Passed Unanimously.
        i. 7.22.2025 Special Board Meeting Minutes

6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
    a. No speakers requested to be heard.

7. Reports:
    a. Finance: Report provided by Tammy Prichard. See notes below.
        i. June Financial Notes
        ii. Arcadia ABC June 2025 Financial Report
        iii. Arcadia ABC June 2025 Supplemental Information
        iv. Arcadia Preliminary June 2025 Financial Report
        v. Arcadia June 2025 Supplemental Report
    b. Marketing: Report provided by Dove Mitchell - see notes attached.
    c. Facilities:
        i. Our roof is leaking (in ROR, hallway by Science room.)- waiting on insurance. If that does not work - will look at our contract with NCC.
        ii. Air conditioning for the Great Room - may be too much money. AC estimates are being gathered for parts of the building.
        iii. Getting ready for the school year - great volunteer support!
    d. Policy: Report provided by Katie and Tammy - updating from last year and moving to the new school year. The August meeting addresses the mandatory annual review. Additional 30 or so each year to be reviewed.
    a. Director's Report: Laura presented her report - see attached report.

8. Old Business
    a. n/a

9. New Business
    a. School Board Goals Review
        i. Reviewed and recommended to continue goals as stated on this agenda.
    b. Board Committee Participation : Reviewed and discussed board members signing up for participation with the board.

c. School Lunch Program update:
   i. Marie Estrada is considering offering a hot meal option for some days. Families would order directly from vendor and pay for it.
   ii. We will continue to offer the shelf stable lunch food that we have been providing at our cost.
   iii. Ryan has been participating in the discussions. Information will be provided about our current plan. And options will still be considered.

d. School Handbook Review: These handbooks are not ready to be reviewed yet. This task will be moved to the September Board Meeting.
   i. Student
   ii. Employee

e. Oath of Office: Board members need to sign for our Authorizer.

f. Policy for Annual Review - no revisions:
   i. Motion to approve the policies that are up for annual review: Gabe Meerts
   ii. Seconded: Ryan Ball
   iii. Motion Approved Unanimously.

209	209 Code of Ethics
214	Out of State Travel by School Board Members
410	Family and Medical Leave Policy
413	Harassment and Violence
415	415 Mandated Reporting of Maltreatment o…
522	Title IX NON-DISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS
524	Device and Internet Acceptable Use Form
524.2	Use of Technology and Telecommunications Systems
616	School District System Accountability

g. Policies for Annual Review - legal modifications

414	Mandatory Reporting
506	Student Discipline
514	Bullying Prevention and Response
531	Pledge of Allegiance
806	Crisis management policy

10. Meeting Adjourned at 8:59 pm