

Arcadia Charter School
School Board Meeting Minutes
September 16, 2025

Google Meet joining info

Video call link: <https://meet.google.com/vat-dnbg-iwm>

Or dial: (US) +1 413-679-2819 PIN: 846 749 815#

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:39pm

2. Verify Quorum

- a. Present: Aaron Rothmeyer, Heidi Brousseau, Dove Mitchell, Hassle Morrison, Ryan Ball, Gabe Meerts, Tammy Prichard, Tamra Paulson, Laura Stelter, Katie Simon
- b. Absent: None
- c. Participating remotely - None

3. Approve Agenda

- a. Motion to Approve the Agenda: Gabe Meerts
- b. Seconded: Ryan Ball
- c. Motion Approved Unanimously

4. Announcements and Acknowledgements

- i. Next Board meeting Tuesday, Oct 21, 2025
- ii. Wonderful Planning, attendance and participation in the Curriculum Night last Thursday. Go Marketing Committee! Things went well and the marketing committee

will be documenting the plans and recommendations to put together an event even better for next year.

- iii. All of the wonderful families who put in time and effort to get our building ready for the year. Yeah facilities committee and volunteers!

5. Consent Agenda

- a. Motion to Approve the Consent Agenda: Tammy Prichard
 - i. [8.19.2025 Minutes of ACS School Board Meeting](#)
 - ii. [8.19.2025 Minutes of Arcadia Charter School Annual Meeting](#)
- b. Seconded: Gabe Meerts
- c. Motion Passed Unanimously

6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

- a. No speakers tonight.

7. Reports:

- a. Finance: Tammy Prichard highlighted the August Financial Notes, Financial Report and Supplement Report. See attached reports.
 - i. [August Financial Notes](#)
 - ii. [Arcadia August 2025 Financial Report](#)
 - iii. [Arcadia August 2025 Supplemental Report](#)
- b. [Marketing](#): Dove highlighted the notes from the attached report. The biggest news is that Thanksgiving will be held at the Grand Event Center. Discussed ways to improve the event and the fundraising efforts. Kudos to the Marketing Committee for their work in this area.
- c. [Facilities](#): Aaron reported for Facilities... setting up a meeting in the near future. Recruiting student members and continuing work on the improvements in the building. Concerns expressed about the leaky roof and following up with the contractor.
- d. [Policy](#): Katie highlighted the status of the policies. No policies at this time for the board to review at this time.. Working through a couple of policies. Starting of the 3 year cycle as well as the policies that need to be reviewed annually.
- e. [Director's Report](#): Laura highlighted her attached report to talk about all of the things going on at school. See attached report.

8. Old Business

- a. Handbook reviews
 - i. [2025-2026 Student Citizenship Handbook](#)
 - i. Staff handbook is a PDF in the file.

9. New Business

- a. [Teacher Development and Evaluation Plan](#) - review and input (Laura)

- b. Data Practices Review - awareness (Katie): Options will be available with support from Katie to do training through CharterSource or another organization.
- c. Board role in community and parent engagement - discussion (Katie): Intent to discuss options for things the board and school want to become involved with... ie. Curriculum Night had 4 Board members at the event so community engagement is happening. Continue to discuss at the October Meeting.

10. Adjourned at 8:35pm