

Arcadia Charter School
School Board Meeting Minutes
February 18, 2025

To join the video meeting, click this link: <https://meet.google.com/vat-dnbg-iwm>

Otherwise, to join by phone, dial +1 413-679-2819 and enter this PIN: 846 749 815#

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:33pm
2. Verify Quorum
 - a. In attendance: Tammy Prichard, Katie Simon, Tamra Paulson, Laura Stelter, Gabe Meerts, David Wolff, Heidi Brousseau, Hassel Morrison
 - b. Absent: Aaron Rothmeyer
 - c. Participating remotely: Dove Mitchell (non-voting)
 - d. Quorum Verified: Yes
3. Amendment to the agenda prior to approval: Remove duplicate Policy number 502
 - a. Motion: Katie Simon
 - b. Second: Gabe Meerts
 - c. Motion passed unanimously
4. Approve Agenda
 - a. Motion to approve agenda as amended: Tammy Prichard
 - b. Seconded: David Wolff
 - c. Motion passed unanimously
5. Announcements and Acknowledgements

- a. Highlight Witness Residency: Timothy Berry came to work with all social studies classes except one... Theme: Eyes Still on the Prize - Civil rights still matter and still need to be worked upon. They sang and then developed verses to add to the music.
- b. Professional Development with Anton Treuer and Yolanda Williams was a great benefit and insightful professional development for licensed staff.
- c. Laura: Staff continuing to show up, going the extra mile and doing their best for students.
- d. Katie: acknowledge that uncertain implications for schools given the executive orders is real and so is the need for supporting students and staff.
- e. Next Board meeting Tuesday, March 18, 2025

6. Consent Agenda

- a. Motion to Approve Consent Agenda: Tammy Prichard
- b. Seconded: Gabe Meerts
- c. Motion Approved Unanimously
 - i. [Minutes of Arcadia School Board Retreat 1.25.2025](#)
 - ii. [Minutes of Arcadia School Board Meeting 1.21.2025](#)
 - 1. Policies for final approval
 - a. [Copy of 502 Search of Students Possessions and Persons Revis...](#)
 - a. [Copy of 505 Distribution of nonschool-sponsored materials on sc...](#)
 - b. [Copy of 507 Corporal Punishment Revised 16122024](#)
 - c. [Copy of 516 Student Medication Revised 16122024](#)
 - d. [Copy of 519 Interviews of Students By Outside Agents Revised 1...](#)
 - e. [Copy of 521 Student Disability Nondiscrimination Revised 16122...](#)
 - f. [Copy of 528 Student Parental, Family, and Marital Status Nondis...](#)
 - g. [Copy of 532 Use of Peace Officers ad Crisis Teams to Remove S...](#)

7. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

- a. No speakers present

8. Reports:

- a. Finance: Shared attached documents by Tammy Prichard.
 - i. [February 13, 2025 Finance Committee Agenda & Minutes](#)
 - ii. [Arcadia January 2025 Financial Report](#)
 - iii. [Arcadia January 2025 Supplemental Report](#)
- a. [Marketing](#) : Presented by Dove -Reviewed the notes.
- b. Facilities: David Wolff
 - i. Organizing a parent/staff work day with sign up tool
 - ii. Lead test mandated by the state - Andy is taking care of it.
 - iii. Andy repaired the bathroom/toilet.
 - iv. Fire Alarm Panel is being replaced - paid for by ABC

- c. [Policy](#): see Notes - Updating all of our policies according to MSBA recommendations and will then evaluate additional policies. Next Meeting: Monday, 2/24/2025 - 4:30pm Anyone is welcome to join. Link is in the notes to join the meeting
- a. [Director's Report](#): See notes in the report. Discussion about the compensation plan for future budget in light of potential cuts due to administration executive orders. Will send discussion back to the compensation committee for discussion and verification of the recommendation.

9. Old Business

- a. Curriculum committee - 2025-2026 calendar review - Still waiting on next year's calendar from Northfield Public Schools. Curriculum committee will evaluate and bring recommendation to the next meeting.

10. New Business

- a. Policy updates for first review
 - i. [Copy of 609 Religion.docx](#)
 - ii. [NEW 404 EMPLOYMENT BACKGROUND CHECKS](#)
- b. Policy recommended for being rescinded:
 - i. [609-1 Religious Accomodation.docx](#)
 - ii. [542 Intoxication Policy.docx](#)
- c. Given our discussion and the actions of the parent engagement and communication workgroups.. Katie will connect with this group.
 - i. Charge parent engagement and communication workgroups
- d. Fundraising Lead Person has stepped forward to volunteer for this workgroup- Tammy Prichard. She is looking for additional support - parent or staff. Heidi Brousseau will help Tammy with ideas but will not commit to execute the plan at this time. Tamra also offered to assist Tammy. Tammy will arrange a meeting for this group./ What is the strategy and what do we do each year; repeatability of actions consistently.
 - i. Charge fundraising workgroup
 - ii. Purpose Statement thought: Work in a group to establish a sustainable fundraising strategy for the Arcadia community, recommend a fundraising annual plan to the board, and coordinate fundraising activities and events as approved by the board.
- e. Plan for Parent Survey - establish committee
 - i. Committee members to create the annual survey... Review questions and analyze the results. Bring to the engaged parent group to create the survey.
- f. Plan for Elections - establish committee -
 - i. Committee: Students to help with the procedure/ Katie, Tamra and Tammy will start the committee and work on the slate of candidates.
 - ii. New Election Procedure needed / work with Policy committee / Solicit people to run, run the election and finalize by June.
 - iii. Positions to be filled on the Board - 1) 2 year parent or community member, 1) 3 year term parent or community member.

11. Adjourn: Meeting adjourned at 8:26pm