

Arcadia Charter School
School Board Meeting Minutes
January 21, 2025

To join the video meeting, click this link: <https://meet.google.com/vat-dnbg-iwm>

Otherwise, to join by phone, dial +1 413-679-2819 and enter this PIN: 846 749 815#

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:36 PM

2. Verify Quorum

- a. Participating remotely - none
- b. In attendance: Katie Simon, Gabe Meerts, Dove Mitchell, Aaron Rothmeyer, David Wolff, Tammy Prichard,
- c. Attended Online: Tamra Paulson, Laura Stelter

3. Approve Agenda

- a. Motion to Approve: David Wolff
- b. Seconded: Gabe Meerts
- c. Motion Passed Unanimously

4. Announcements and Acknowledgements

- i. MACS Day on the Hill in March
- ii. Today's professional development led by high school team; a discussion on projects in the advisories
- iii. Melissa R also did a presentation on deescalation
- iv. Laura's presentation to the Northfield School Board – Well done!

- v. Thank you to those present at the Information Night
- vi. Next meeting is Board Retreat Saturday, January 25, 2025
- vii. Next Regular Board meeting Tuesday, February 18, 2025

5. Consent Agenda

- a. Motion to Approve Consent Agenda: David Wolff
- b. Seconded: Dove Mitchell
- c. Motion Passed Unanimously
 - i. [Minutes of Arcadia School Board Meeting 12.17.2024](#)
 - ii. Policy updates for final approval:
 - 1. [Copy of 207 Public Hearings.docx](#)
 - 2. [Copy of 208 Development, Adoption, and Implementation of Policies.docx](#)
 - 3. [Copy of 210-1 Conflict of Interest - Charter School Board Members.docx](#)
 - 4. [Copy of 211 Criminal or Civil Action Against School District, School Boar...](#)
 - 5. [Copy of 212 Charter School Board Member Development.docx](#)
 - 6. [Copy of 213 CHARTER SCHOOL BOARD COMMITTEES.docx](#)
 - 7. [Copy of 214 Out of State Travel by School Board Members.docx](#)
 - 8. [Copy of 802 Service Animal Policy.docx](#)
 - 9. [Copy of 902 Use of School Facilities and Equipment.docx](#)
 - 10. [Copy of 902-1 Facility Neutrality and Equal Access for Student Non-Curr...](#)
 - 11. [Copy of 902-2 Facility Neutrality_Other Outside Youth and Community G...](#)
 - 12. [Copy of 903 Visitors to School District Buildings and Sites.docx](#)
 - 13. [Copy of 910 Parent Involvement Policy.docx](#)

6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

7. Reports:

- a. Finance (given by Tammy Prichard)
 - i. [January 16, 2025 Finance Committee Agenda & Minutes](#)
 - ii. [Arcadia ABC December 2024 Financial Report](#)
 - iii. [Arcadia ABC December 2024 Supplemental Information](#)
 - iv. [Arcadia December 2024 Financial Report](#)
 - v. [Arcadia December 2024 Supplemental Report](#)
- b. [Marketing](#) (given by Dove Mitchell)
 - i. Key points: Student work on the website; decided on dates for open houses; PSEO is an advantage for students; flyers in Spanish; another student do a video project; think of ideas for future fundraising; how can we market to the high school?
 - ii. Part of the board retreat will include discussion about fundraising
- c. Facilities: (given by David Wolff)

- i. Put together an IKEA cabinet; some lead testing that Andy is going to take care of; some parent volunteers working on coordinating a work day; students moved the hammock frames
 - d. [Policy](#)
 - i. Not at the end but the list has been “whittled down;” current version on religion (609) needs updating;
 - a. [Director’s Report](#)
 - i. Some changes in enrollment; Programming: Witness residency in February; 2 topics for professional development (De-escalation & Projects); Compensation committee met; leaning to 7% raise and not more FTE; MACS Day at the capitol on March 5 (which is also senior presentation day.), Kristi Purcell coming to presentation night on Thursday; the lease cost will stay the same, instead of an increase due to refinancing, so we expect \$28,774 income. Site visit on January 31. Report to Northfield School Board.

8. Old Business

- a. Policy updates for second review:
 - i. [Copy of 502 Search of Students Possessions and Persons Revised 16122024](#)
 - ii. [Copy of 505 Distribution of nonschool-sponsored materials on school premises ...](#)
 - iii. [Copy of 507 Corporal Punsihment Revised 16122024](#)
 - iv. [Copy of 516 Student Medication Revised 16122024](#)
 - v. [Copy of 519 Interviews of Students By Outside Agents Revised 16122024](#)
 - vi. [Copy of 521 Student Disability Nondiscrimination Revised 16122024](#)
 - vii. [Copy of 528 Student Parental, Family, and Marital Status Nondiscrimination Re...](#)
 - viii. [Copy of 532 Use of Peace Officers ad Crisis Teams to Remove Students with I...](#)
 - ix. Note: any questions should be directed to Katie, Laura, or Tammy instead of making comments on the documents.

9. New Business

- a. Presentation on Arcadia to authorizer - [Laura Stelter](#)
 - i. [2023-2024 Arcadia Charter School Narrative | January 13, 2025](#)
 - ii. [2023-2024 Arcadia Charter School Slides | January 13, 2025](#)
 - iii. Laura shared the annual report to the Northfield Board Meeting
 - iv. The presentation included our mission, our rubric, professional development opportunities, test scores, change in the math model & curriculum, additional measures of student achievement, ADM trend, school finances
- b. Director review summary - Evaluation committee
 - i. Survey to staff with a scored rating and narrative comments; the committee reviews and looks for trends
 - ii. Significant changes due to teaching model and staffing changes have prompted extra feedback.

- iii. Positive points– positive outlook; experience from superintendent license will have a positive impact; importance of the role of the director; positive feedback from staff about this;
- iv. A thoughtful process from the staff; thoughtful as a community to give and respond to feedback; importance of people feeling heard
- v. Feedback informs goals; documenting the growth, making sure there's a sustainable role for the director; create sustainability for the teaching model; make a place where the students and staff can thrive; good communication and individuals are supported
- vi. Laura's feedback on feedback: grateful; gives some clarity on focuses, thinking about communication systems that can be team-run; will work on goals and get feedback and then will present final version to the board
- vii. We'll repeat the survey in the spring. Other non-staff can join this committee.
- c. High School Orientation date and planning
 - i. This is the 8th Grade night that the High School advisors will run.
- d. 2025-2026 School Calendar - discuss assignment to curriculum committee
 - i. Waiting for Northfield to approve their calendar; the curriculum committee then determines what Arcadia's calendar will be. Should be ready by the next board meeting (look at it in February and approve in March.)
- e. Policy Updates for first review:
 - i. No policies at this time.

10. Adjourn at 8:09 PM