

Arcadia Charter School
School Board Meeting Agenda
December 17, 2024 6:30 PM

To join the video meeting, click this link: <https://meet.google.com/vat-dnbg-iwm>

Otherwise, to join by phone, dial +1 413-679-2819 and enter this PIN: 846 749 815#

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:33 pm
2. Verify Quorum - verified
 - a. In attendance: Tamra Paulson, Katie Simon, Tammy Prichard, Dove Mitchell, Aaron Rothmeyer, David Wolff, Gabe Meerts
 - b. Absent: Hassel Morrison,
 - c. Participating remotely: Heidi Brousseau (not voting), Laura Stelter
3. Approve Agenda
 - a. Motion to Approve Agenda: Gabe Meerts
 - b. Seconded: Aaron Rothmeyer
 - c. Motion Passed Unanimously
4. Announcements and Acknowledgements
 - a. Next Regular Board meeting Tuesday, January 21, 2024
 - b. Board Retreat January - Special Meeting
 - c. Recognizing Tami for creatively teaching Anatomy
 - d. Middle School Greenhouse will hear if they got a Youth Bank Grant (HCI) for purchasing a Tower Garden.

- e. Thanksgiving was a huge success - Congratulations to Purple Advisory. The Coconut Monkey has been transferred to Purple Advisory! Thanks to Noah and all of the people who put it all together!
- f. A huge thank you to everyone for supporting each other and the school while Laura was out shadowing!! She is finally done, and she couldn't have done it without our team.

5. Consent Agenda

- a. Motion to approve the Consent Agenda: Tammy Prichard
- b. Seconded: Dove Mitchell
- c. Motion Passed Unanimously
 - i. [Minutes of Arcadia School Board Meeting 11.19.2024](#)
 - ii. Policies drafts for last review:
 - 1. [Copy of 524.2 INTERNET ACCEPTABLE USE AND SAFETY POLICY 2...](#)
 - 2. [702 Accounting NEW](#)
 - 3. [Copy of 703 Annual Audit.docx](#)
 - 4. [707 Transportation Policy](#)
 - 5. [Copy of 709 Student Transportation Safety Policy.docx](#)
 - 6. [Copy of 724 School District General Records Retention Schedule.docx](#)
 - 7. [Copy of 730 Fund Balance Policy.docx](#)
 - 8. [Copy of 206 Public Participation in School Board Meetings.docx](#)














6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

- a. No one chose to speak at this meeting.










7. Reports:

- a. Finance: Tammy Prichard, Treasurer, provided a review of the Finance Committee meeting and the key financial information since our last meeting. Please review the attached links for the reports and documents. (Note conversations about the chromebooks and how we manage them and plan for updating them on an ongoing basis - possible need for additional chromebooks along with the need for a new instructional panel.)
 - i. [December 12, 2024 Finance Committee Agenda & Minutes](#)
 - ii. [Arcadia November 2024 Financial Report](#)
 - iii. [Arcadia November 2024 Supplemental Report](#)
- b. [Marketing](#): Dove Mitchell, chair of the marketing committee provided a report. Please see the attached documents.
- c. [Facilities](#): Aaron Rothmeyer reported about the most recent meeting - See the attached notes for the work of the committee.
- d. [Policy](#): Katie reported about the policy work done. See link for review.
- a. [Director's Report](#): Laura provided a detailed report due to her lack of voice. Board members read the report and Katie summarized the report following the reading.

8. Old Business

- a. Mortgage refinance update - Tammy/Laura
- b. Evaluation process update - Katie/Gabe
 - i. Completed first portion with the Director Survey
 - ii. Staff input on the teaching model changes.
- c. Retreat planning update - Katie
 - i. Date tentatively set for 1/25. Roughly 10am - 1pm - Katie will send out a google invite with the tentative agenda. Educational opportunity for the board, rubric, parent involvement and finance fundraising focus.
- d. Policies for second review:
 - i.  Copy of 207 Public Hearings.docx
 - ii.  Copy of 208 Development, Adoption, and Implementation of Policies.docx
 - iii.  Copy of 210-1 Conflict of Interest - Charter School Board Members.docx
 - iv.  Copy of 211 Criminal or Civil Action Against School District, School Board Mem...
 - v.  Copy of 212 Charter School Board Member Development.docx
 - vi.  Copy of 213 CHARTER SCHOOL BOARD COMMITTEES.docx
 - vii.  Copy of 214 Out of State Travel by School Board Members.docx
 - viii.  Copy of 802 Service Animal Policy.docx
 - ix.  Copy of 902 Use of School Facilities and Equipment.docx
 - x.  Copy of 902-1 Facility Neutrality and Equal Access for Student Non-Curricular ...
 - xi.  Copy of 902-2 Facility Neutrality_Other Outside Youth and Community Groups....
 - xii.  Copy of 903 Visitors to School District Buildings and Sites.docx
 - xiii.  Copy of 910 Parent Involvement Policy.docx

9. New Business

- a. Data Practices Training - Katie - this video was viewed by the board of directors as part of our meeting. Our Responsible Authority and Data Practices Compliance Officer is Laura Stelter
 - i.  Data Practices Training Video
 - ii. <https://mn.gov/admin/data-practices/>
- b. Introduction of policy drafts for first review
 - i.  Copy of 502 Search of Students Possessions and Persons Revised 16122024
 - ii.  Copy of 505 Distribution of nonschool-sponsored materials on school premises ...
 - iii.  Copy of 507 Corporal Punsihment Revised 16122024
 - iv.  Copy of 516 Student Medication Revised 16122024
 - v.  Copy of 519 Interviews of Students By Outside Agents Revised 16122024
 - vi.  Copy of 521 Student Disability Nondiscrimination Revised 16122024
 - vii.  Copy of 528 Student Parental, Family, and Marital Status Nondiscrimination Re...
 - viii.  Copy of 532 Use of Peace Officers ad Crisis Teams to Remove Students with I...

10. Adjourned at 8:21pm