

Arcadia Charter School
Minutes of School Board Meeting
August 20, 2024

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:58pm
2. Verify Quorum
 - a. **In attendance: Katie Simon, Tammy Prichard, Gabe Meerts, Heidi Brousseau, Dove Mitchell, Hassle Morrison, Tamra Paulson, Laura Stelter. Likeisha Smith - virtual - not voting.**
 - b. Absent: David Wolff
 - c. Quorum Verified
3. Amendment to Agenda to add Policy 725 to New Business
 - a. Motion: Gabe Meerts
 - b. Seconded: Dove Mitchell
 - c. Vote: Motion Passed Unanimously
4. Approve Agenda
 - a. Motion to Approve agenda: Gabe Meerts
 - b. Seconded: Dove Mitchell
 - c. Vote: Passed Unanimously
5. Consent Agenda
 - a. Motion to Approve Consent Agendas: Heidi Brousseau
 - i. Minutes from [School Board Meeting Minutes July 23, 2024](#)
 - ii. Minutes from [Minutes of Arcadia Charter School Board Meeting -June 11, 2024](#)
 - b. Seconded: Dove Mitchell
 - c. Vote: Passed Unanimously

6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
 - a. No speakers at this meeting.

7. Reports:
 - a. Finance: Tammy Prichard reviewed the financial information for the June Reports for the ABC Building Company, and the Financial Reports. See Links below for the specific information. It should be noted that our financial situation is better than expected due to unexpected income from the state as well as lowering our expenses. Note for the minutes of the meeting: the changes in the teaching model was not only a reflection of a more sustainable budget, but also reflects an important change in programming in order to make the school holistically more sustainable.
 - i. [August 15, 2024 Finance Committee Meeting Notes](#)
 - ii. [Arcadia June 2024 Financial Report – Preliminary](#)
 - iii. [Arcadia June 2024 Supplemental Report](#)
 - iv. [Arcadia ABC June 2024 Financial Report – Preliminary](#)

 - b. [Marketing](#): No meeting over the summer.
 - c. Facilities: No official report
 - d. Policy: No update at this time. Policy will review an additional 54 policies over the next year.
 - e. [Director's Report](#): Laura highlighted her report - see attached document.
 - i. Create a sub group to address and follow through with the lunch plans
 - ii. Create a sub group to consider the financial compensation options for staff. Will consider the details and options at the September Meeting. Connect with Laura

8. Old Business
 - a. None

9. New Business
 - a. School Board Goals Review: Will continue to work toward goals.
 - b. Board Committee Participation: Need for board members to participate in board committees
 - c. School Lunch- covered in the Director's report.
 - d. School Handbook Review:
 - i. Motion to approve the student and employee handbooks as reviewed: Gabe Meerts
 1. [Student](#)
 2. [Employee](#)
 - ii. Seconded: Heidi Brousseau
 - iii. Vote: Unanimously
 - e. Policy Review:
 - i. [Pledge of Allegiance](#)
 1. Motion to approve this required policy as written and required to review and approve every year: Tamra Paulson

2. Seconded: Dove Mitchell
 3. Motion Passed Unanimously
- ii. [Code of Ethics - with updates](#)
 1. Motion to approve this policy with the amendment to include the MACS policy:
Tammy Prichard
 2. Seconded: Gabe Meerts
 3. Motion Passed Unanimously
- iii. [NEW 725 Capital Assets Capitalization Policy](#)
 1. Reviewed due to legal change - single meeting review
 2. Motion approve the 725 Capital Assets Capitalization Policy as presented:
Tamra Paulson
 3. Second: Heidi Brousseau
 4. Motion Passed Unanimously

10. Announcements

- i. Reminder to complete the trainings and submit a blurb for the website.
- ii. Next Board meeting Tuesday, Sep 17, 2024

11. Adjourn at 8:54pm.