

Arcadia Charter School  
Minutes of School Board Meeting  
April 16, 2024

**Financial sustainability and growth**

- Create a development plan
- Continue fundraising while considering alternative revenue sources

**Staff sustainability and development**

- Achieve adequate staffing levels
- Support staff growth and fulfillment

**Communications**

- Develop internal communications plan
- Update marketing and educational materials for the public

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

**Board Goals:**

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:34pm
2. Verify Quorum -
  - a. In attendance: Heidi Brousseau, David Wolff, Tami Kasch-Flugum, Gabe Meerts, Katie Simon, Tammy Pricahard, Tamra Paulson, Jo Janssens, Laura Stelter
  - b. Absent: None
3. Motion to add Policy # 514, 515, and 524.2 to the agenda under Old Business: Katie Simon
  - a. Second: Tami Kasch-Flugum
  - b. Motion Carries
4. Approve Amended Agenda
  - a. Motion to Approve Amended Agenda: David Wolff
  - b. Seconded: Heidi Brousseau
  - c. Motion Carries
5. Consent Agenda
  - a. Motion to approve Consent Agenda: Katie Simon
  - b. Seconded: Tammy Prichard
  - c. Motion Carries
    - i. [March 19, 2024 Minutes](#)
    - ii. [Apr 6, 2024 Minutes](#)
      1. Updated Policies
        - a. 301 [School Board Administration](#)
        - b. 302 [School Director](#)
        - c. 304 [Executive Director](#)

- d. 303 [School Director Selection](#)
- e. 305 [Policy Implementation](#)
- f. 306 [Administration Code of Ethics](#)
- g. 401 [Equal Employment Opportunity](#)
- h. 402 [Disability Nondiscrimination Policy](#)
- i. 403.1 [Discipline, Suspension, and Dismissal of Charter School Employees](#)
- j. 405 [Veteran's Preference](#)
- k. 406 [Public and Private Personnel Data](#)
- l. 407 [Employee Right to Know - Exposure to Hazardous Substances](#)
- m. 408 [Subpoena of a School District Employee](#)

6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Total time for comments will be limited to 30 minutes. Thank you.
- a. Speaker 1: Lori Coleman - Teacher
    - i. Speech. Expressed concerns about the proposed changes anticipated to be recommended with adoption of a balanced budget, cutting the language program and middle school advisors.
  - b. Speaker 2: Amy Merritt Teacher
    - i. Speech. Expressed additional concerns about the proposed changes recommended, cutting middle school advisors and eliminating a middle school math teacher.
  - c. Speaker 3: Carly Born - Teacher/Parent
    - i. Speech - expressed support and concern for the previous 2 teachers, the World Language Program and the loss of people who have a strong history at Arcadia and bring such valuable components to our program at Arcadia.
  - d. Speaker 4:
    - i. Sarah Meerts - Parent - Online Questions
  - e. Speaker 5:
7. Reports:
- a. Finance: Mindy Wachtner will provide the financial reports listed below with the exception of the supplemental report.
    - i. [April 11 Finance Committee Notes](#)
    - ii. [Arcadia ABC March 22024 Financial Report](#): Highlighted how the Arcadia Building Company stands at the end of the quarter.
    - i. [Arcadia March 2024 Financial Report](#): Highlighted the revenue and expenditures, funding, etc. We are currently at 75% of the year with expenditures and revenues.
    - iii. [Arcadia March 2024 Supplemental Report](#): Leave the Supplemental for individual board member reviews. Contact Tammy if you have any areas of concerns.
    - iv. [Arcadia FY24 Working Budget \(w/current model\)](#): Mindy reviewed the budget with the current model. Result is a \$148,423 Deficit.

- v. [Arcadia FY24 Working budget \(w/revised model\)](#): Mindy reviewed the differences between the current budget and revised budget which results in a budget deficit of \$47,965 deficit.
- b. Marketing
  - i. [Marketing Committee Notes](#): Jo highlighted the marketing committee meeting. Heidi will be putting an ad in the Fall/Winter Brochure through Community Education Brochure. Tami asked questions about the Fundraising Committee and highlighted some students who are interested in doing some fundraising. Foundation Board is a governing board but we need people to focus on Fundraising - need a point person to pull together the functions of fundraising. We need to make certain that funds raised are unrestricted so we can use the funds as they need them.
  - c. Facilities: David Wolff reported that they met on 4/15/2024 - Painting of the boys bathroom, cleaning the closets (janitor/electrical/storage), and a few other tasks are being considered and planned.
  - d. [Director's Report](#): Laura highlighted the parts of her report. See attached.

## 8. Old Business

- a. Board Recruitment: Discussion about the board member needs:
  - i. 2 teacher positions are
- b. Parent Survey: Katie and Tammy have worked on this survey and will be sent out in the near future. Jo will get it sent out via Kim Hansen
- c. Policy Discussion: Katie reviewed the notes and missed.
  - i. Motion to move Nepotism (402/426) to Consent Agenda: Katie Simon
  - ii. Motion seconded: Gabe Meerts
  - iii. Motion Carries
    - 1. 403 [Nepotism](#) policy discussion - MSBA - policy 426 may be a better option.
  - iv. Motion to approve the following policies: Katie Simon
  - v. Seconded: Tammy Prichard
  - vi. Motion Carried.
    - 1. [Copy of 514 Policy Bullying Prevention and Response](#) - reviewed on 4/6/24 session
    - 2. [Copy of 515 - Protection and Privacy of Student Records](#) - reviewed on 4/6/24 session
    - 3. [Copy of 524-2 - Use of Technology and Telecommunications Systems By Students w/MSBA edits](#) - reviewed on 4/6/24 session

## 9. New Business

- a. Teacher Appreciation Week–May 6-10
  - i. Laura will plan / Gabe Meerts and Jo Janssens will help as a team.
- b. Board Self Evaluation–two board members/with chair
  - i. Tammy Prichard and Katie Simon with Jo Janssens

- c. Director Survey—two board members/with chair
  - i. Katie and
- d. Permission to Over Enroll 8th grade for 2024-2025
  - i. Motion to give Laura the ability to over enroll 8th grade up to 24: David Wolff
  - ii. Second: Gabe Meerts
  - iii. Motion Carries
- e. Review and approve revised 2024-2025 Budget
  - i. Motion to approve the revised 2024/2025 Budget: Gabe Meerts
  - ii. Seconded: Tammy Prichard
  - iii. Discussion - Are there parents on the board that have more questions? Katie: noted that this will just pass the budget numbers to work toward a balanced budget but that adjustments can be made for how the funding change is accomplished. Nothing is set in stone for how this works. Jo: This is a basis for planning and finding ways to work toward the budget numbers.
  - iv. Vote taken; Motion carries.

#### 10. Announcements

- i. Next Board meeting Tuesday, May 21, 2024 6:30pm

#### 11. Adjourn

- a. Motion to adjourn:Tami Kasch-Flugum
- b. Seconded: Katie Simon
- c. Motion carries

#### 12. Meeting adjourned at 8:47pm.