

Arcadia Charter School  
School Board Meeting Minutes  
April 6, 2024

**Financial sustainability and growth**

- Create a development plan
- Continue fundraising while considering alternative revenue sources

**Staff sustainability and development**

- Achieve adequate staffing levels
- Support staff growth and fulfillment

**Communications**

- Develop internal communications plan
- Update marketing and educational materials for the public

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

**Board Goals:**

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 10:18am
2. Verify Quorum: Yes
  - a. In attendance: Katie Simon, Heidi Brousseau, Jo Janssens, Tami Kasch- Flugum, Tammy Prichard, Tamra Paulson, Laura Stelter
  - b. Absent: David Wolff, Gabe Meerts,
3. Motion to amend the agenda - Katie Simon
  - a. Adding 403.1 and 405.
  - b. Seconded; Tammy
  - c. Motion passed unanimously.
4. Approve Agenda
  - a. Motion to Approve as amended: Tammy Prichard
  - b. Seconded: Heidi Brousseau
  - c. Motion passed unanimously
5. Consent Agenda
  - a. No items
6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
7. Finish [Rubric Review](#)(25 minutes)
  - a. Completing the Rubric review started at a previous meeting. Finishing the Project Based learning with Board Ratings.
  - b. Note: Amend Line 72 as noted on the Rubric

- c. Amend Line 76 as noted in Rubric
- d. Consider the amendment to Line 78 - to include community collaboration as noted.
- e. Arcadia Rubric completed for 23/24 year.

8. Policy working session:

For each policy listed below, there will be a short period to read through content with proposed updates recommended by Policy Committee, then discussion and in-session editing period until consensus is reached. All final drafts from working session will added to the consent agenda or the April 16, 2024 Board meeting for final vote.

- a. [Copy of 514 Policy Bullying Prevention and Response](#) - ready for agenda discussion
  - i. [Copy of 515 - Protection and Privacy of Student Records](#) - Reviewed in reference to 514 Policy Bully Prevention and Response.
- b. [Copy of 524-2 - Use of Technology and Telecommunications Systems By Students w/MSBA edits](#) - Discussed internet use agreement and associated forms. Cell phone usage was also discussed. Policy adjusted as noted and discussed. Ready for Consent Agenda
  - i. [Internet use Policy](#)
- c. 206 [Public Participation in School Board Meeting](#)
- d. 207 [Public Hearings](#)
- e. 208 [Development, Adoption, and Implementation of Policies](#)
- f. 209 [Code of Ethics - Charter School Board](#)
- g. 210.1 [Conflict of Interest](#)
- h. 211 [Criminal or Civil Actions Against School District, School Board Member, Employee, or Student](#)
- i. 212 [Charter School Board Member Development](#)
- j. 213 [Charter School Board Committees](#)
- k. 214 [Out of State Travel by School Board Members](#)
- l. 301 [School Board Administration](#) : Discussed - move to consent agenda
- m. 302 [School Director](#): Discussed - move to consent agenda
  - i. [304 Executive Director](#): Discussed - move to consent agenda
- n. 303 [School Director Selection](#): Discussed - move to consent agenda
- o. 305 [Policy Implementation](#): Discussed - move to consent agenda
- p. 306 [Administration Code of Ethics](#): Discussed - move to consent agenda
- q. 401 [Equal Employment Opportunity](#): Discussed - move to consent agenda
- r. 402 [Disability Nondiscrimination Policy](#): Discussed - move to consent agenda
- s. 403 [Nepotism](#): Needs additional attention. MSBA - policy 426 may be a better option.  
Discuss at the next board meeting - DO NOT move to consent agenda
- t. 403.1 [Discipline, Suspension, and Dismissal of Charter School Employees](#): Discussed - move to consent agenda
- u. 405 [Veteran's Preference](#): Discussed - Move to consent agenda
- v. 406 [Public and Private Personnel Data](#)
- w. 407 [Employee Right to Know - Exposure to Hazardouse Substances](#): Discussed - move to consent agenda
- x. 408 [Subpoena of a School District Employee](#) : Discussed - move to consent agenda

9. End of Review for today. At the next board meeting, a separate date will be considered to focus on the completion of the rest of the policies.

- a. 410 [Family and Medical Leave Policy](#)
- b. 412 [Expense Reimbursement](#)
- c. 413 [Harassment and Violence \(shows edits\)\(cleaned up version\)](#)
- d. 414 [Mandatory Reporting](#)
- e. 417 [Substance Use and Abuse](#)
- f. 418 [Drug Free Workplace Drug Free School](#)
- g. 419 [Tobacco Free Environment](#)
- h. 420 [Students and Employees with Sexually Transmitted Diseases](#)
- i. 421 [Gifts to Employees](#)
- j. 423 [Employee Student Relationships](#)
- k. 424 [License Status](#)
- l. 425.1 [Staff Development Specific to Special Education](#)
- m. 441 [Use of Technology and Telecommunications Systems by Employees](#)

10. Announcements

- i. Next Board meeting Tuesday, April 16, 2024 6:30pm

11. Adjourn

- a. Motion to Adjourn at Tamra Paulson at 1:10 pm
- b. Seconded: Tami Kasch- Flugum
- c. Motion approved unanimously.