

Arcadia Charter School
Minutes of School Board Meeting
February 20, 2024

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications


- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6.33pm
2. Verify Quorum
 - a. In attendance: Jo Janssens, Heidi Brousseau, Gabe Meerts, Tami Kasch-Flugum, Tammy Prichard, Katie Simon, Tamra Paulson, Shannon Fields, Laura Stelter
 - b. Absent: David Wolff
3. Approve Agenda
 - a. Motion to Approve the agenda: Katie Simon
 - b. Seconded: Tami Kasch-Flugum
 - c. Motion carried unanimously.
4. Consent Agenda
 - a. [January 16, 2024](#)
 - i. Motion to approve Consent Agenda: Katie Simon
 - ii. Second: Gabe Meerts
 - iii. Motion carried unanimously
5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
 - a. No speakers present
 - b.
6. Reports:
 - a. Finance: Tammy Prichard highlighted the notes on the Finance Committee Meeting, reviewing the financial report, including our balance sheet. And the board reviewed supplemental information and the checkbook register for amounts/payees.

- i. [February Finance Committee Meeting Notes](#)
 - ii. [Arcadia January 2024 Financial Report](#)
 - iii. [Arcadia January 2024 Supplemental Report](#)
 - b. Marketing: Jo Janssens shared the meeting notes from the February 13th meeting and highlighted the work on information nights, etc. Email sent about getting addresses for invitations to information nights in March.
 - i. [February 13 Meeting Notes](#)
 - c. Facilities: Report was following up on previous issues and areas of concern. Nothing new of note. Women's bathroom was painted over the last weekend.
 - d. [Director's Report](#): Laura Stelter highlighted the activities of the last month including our increasing enrollment, upcoming information nights, and upcoming budget decisions that will need to be made to address our deficit budget situation. Laura and others will go up to the Capitol for Charter School Day to advocate for increasing charter school funding.
7. Old Business
 - a. Upcoming information nights: Addressed in the Marketing Committee report and the Director's Report.
8. New Business
 - a. Parent Survey–Determine committee
 - i. Team to evaluate the Parent Survey - Katie Simon and Tammy Prichard
 - b. Election Committee for upcoming school year
 - i. Tami Kasch-Flugum and Gabe Meerts will figure it out.
 - c. Update [Board bylaws](#) for compliance with MN 124E.07 [Proposed new bylaws](#)
 - i. "Board bylaws shall outline the process and procedures for changing the board's governance structure, consistent with chapter 317A. A board may change its governance structure only: (1) by a majority vote of the board of directors and a majority vote of the licensed teachers employed by the school as teachers, including licensed teachers providing instruction under a contract between the school and a cooperative; and (2) with the authorizer's approval. Any change in board governance structure must conform with the board composition established under this section."
 - ii. Motion to adopt new Article 4, Section 9 of the Arcadia Bylaws: Katie Simon
 - iii. Seconded: Tami Kasch- Flugum
 - iv. Motion carried unanimously.
 - d. [2024-2025 Calendar approval](#)
 - i. Motion to Approve 2024-2025 Calendar: Tammy Prichard
 - ii. Seconded: Heidi Brosseau
 - iii. Motion Carried Unanimously
 - e. Policies for Review (listed in order of priority)
 - i.  [Copy of 506 Student Discipline.docx](#) - discussed notes and corrections. Laura will be bringing corrections to the staff for input. This will be back to board for the March board meeting.

- ii. [Copy of 514 Policy Bullying Prevention and Response](#) - board agreed with changes... move to consent agenda in March.
- iii. [Copy of 524-2 - Use of Technology and Telecommunications Systems By Stude...](#)
- taking the policy back to MSBA for specific corrections that are clarifying and still in compliance.
- f. Due to time, a motion to move the rest of new business (highlighted below) to March meeting: Katie Simon
 - i. Seconded: Gabe
 - ii. Motion carried unanimously.
 - iii. [Copy of 525 Hazing Prohibition Policy.docx](#)
 - iv. [Copy of 533 Wellness w/MSBA edits](#)
 - v. [Copy of 205 Open Meetings and Closed Meetings.docx](#)
 - vi. [NEW 204 CHARTER SCHOOL BOARD MEETING MINUTES](#)
 - vii. [Copy of 203 Operation of the Charter School Board - Governing Rules.docx](#)
 - viii. [NEW 202.1 Operation of the School Board - Governing Rules.docx](#)
 - ix. [Copy of 201 Legal Status of the School Board.docx](#)
- g. [Finish Rubric Review \(21 minutes\) - move to March Meeting.](#)

9. Announcements

- i. Next Board meeting Tuesday, March 19, 2024 6:30pm

10. Adjourn

- a. Motion to adjourn - Tami Kasch- Flugum
- b. Seconded: - Tammy Prichard
- c. Motion carried unanimously.