

Arcadia Charter School
Minutes of School Board Meeting
January 16, 2024

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order:
 - a. By President Jo Janssens at 6:34pm
2. Verify Quorum
 - a. In attendance: Katie Simon, Shannon Fields, Jo Janssens, Gabe Meerts, Tamra Paulson, Tami Kasch-Flugum, Heidi Brousseau, Tammy Prichard,
 - b. Absent: David Wolff
3. Approve Agenda
 - a. Motion to Approve: Tammy Prichard
 - b. Seconded by: Katie Simon
 - c. Motion carried unanimously
4. Consent Agenda
 - a. [December 19, 2023](#) Board Meeting Minutes
 1. Motion to Approve: Tami Kasch-Flugum
 2. Seconded by: Gabe Meerts
 3. Motion carried unanimously
 - b. Policy Updates:
 1. Motion to Approve: Gabe Meerts
 2. Second: Tammy Prichard
 3. Motion carried unanimously.
 - a. [705 Investments](#)
 - b. [203.1 School Board Meeting Procedures Rules of Order](#)
 - c. [203.2 Order of the Regular Charter School Meeting](#)





d. [203.6 Consent Agenda](#)

5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
6. Reports:
 - a. [Finance](#): Tammy Prichard reviewed the notes of the Finance Committee meeting. Also noted were the reports of the ABC Board, Financial Report, and the Supplemental Report.
 - i. [Arcadia ABC December 2023 Report](#)
 - ii. [Arcadia December 2023 Financial Report](#)
 - iii. [Arcadia December2023 Supplemental Report](#)
 - b. [Marketing](#): Jo highlighted the notes from the meetings in the notes and reported on the activities and plans for how to market our school and specifically the connections being made with Prairie Creek Community school. (new Info night, Pizza party on Friday, February 23 from 6-7pm) Also have reached out to Nerstrand for 5th grade night.
 - c. Facilities: Report from Shannon Field- Meeting postponed until 1/29/2024
 - d. District Advisory Committee - Laura has been working on recruiting people for this committee.. This board does oversight and makes recommendations. (Gabe and Heidi)
 - a. [Director's Report](#): Laura highlighted the increase in enrollment and potential students that are visiting and possibly joining our school. Discussed programming. See report for further details.
7. Old Business
 - a. January Board Retreat Planning Agenda -January 20, 9am-3pm - Note the time change
 - i. Marketing Workshop (Kendra)
 - ii. Arcadia rubric (Laura)
 - iii. Policy Review (Katie) Will send links and plan in an email.
8. New Business
 - a. High School Orientation: 8th Grade Night is scheduled for March.
 - b. World's Best WorkForce –Annual Report
 - i. Motion to approve the report: Jo Janssens
 - ii. Seconded: Heidi Brousseau
 - iii. Motion carried unanimously.
 - c. 2024-2025 School Calendar: Curriculum Committee will meet to create the calendar to bring to the board in February.
 - d. TD&E plan approval - completed last year.
 - e. Dr. Hillmann's site visit on February 2, 2024 (need one board member, panel of parents)
 - i. Laura recruited people for board and parent members to be included in the schedule for Dr. Hillman's day.
 - f. Summer Social Worker expense approval

- i. Motion to approve, at the director's discretion, to increase the Social Work position from 10 months - 12 months based on availability of selected candidates, to address student needs and include hours in the summer: Tamra Paulson
- ii. Seconded: Gabe Meerts
- iii. Motion carried unanimously.

g. Discuss Pace of Policy Review: Recommendation from Katie to increase the speed at which we complete the reviews. We will aim for 10 per month and will adjust as needed. Information, notes, schedules are in the policy folder.

9. Review Policies (clock time)

- a. After discussion, it was decided to table until our meeting on Saturday 1/20/2024.
- b. Motion to table the policies below until the retreat on Saturday: Katie Simon
- c. Seconded: Tammy Prichard
- d. Motion carried unanimously.
 - i. 202.1  NEW 202.1 Charter School Board Officers
 - ii. 203  Copy of 203 Operation of the Charter School Board - Governing Rules.docx
 - iii. 204  NEW 204 CHARTER SCHOOL BOARD MEETING MINUTES
 - iv. 205  Copy of 205 Open Meetings and Closed Meetings.docx

10. Announcements

- a. Next Board meetings are
 - i. Saturday, 1/20/2023 from 9am - 3pm
 - ii. Tuesday, February 20, 2024 6:30pm

11. Adjourn

- a. Motion to adjourn: Tami Kasch-Flugum
- b. Seconded: Tammy Prichard
- c. Motion carried unanimously.

12. Meeting adjourned at 8:37 pm.