

Arcadia Charter School
School Board Meeting Minutes
August 22, 2023

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 7:02 pm
 - a. Welcome New Board Members: Katherine Simon, Gabe Meerts
 - b. Verify Quorum: Gabe Meerts, Laura Stelter, Kathleen Schmidt, Jo Janssens, Shannon Fields, Tami Kasch-Flugum, David Wolff, Tammy Prichard, Tamra Paulson
 - c. Also in attendance: Katherine Simon as observer.
2. Approve Agenda
 - a. Motion to Approve: David Wolff
 - b. Seconded: Gabe Meerts
 - c. Motion Passed.
3. Consent Agenda
 - a. [June 6, 2023](#)
 - i. Motion to Approve Consent Agenda: Kathleen Schmidt
 - ii. Seconded: Tami Kasch-Flugum
 - iii. Motion Passed.
4. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
 - a. No visitors chose to speak.
5. Reports:

- a. [Finance Report](#): Summary provided by Tammy Prichard, Board Treasurer, with attached documents.
 - i. [Arcadia ABC June 2023 Financial Report](#)
 - ii. [Due to/from ABC](#)
 - iii. [Arcadia Preliminary June 2023 Financial Report](#)
 - iv. [Arcadia June 2023 Supplemental Information](#)
 - v. [Arcadia July 2023 Supplemental Information](#)
 - b. Education Report - Has not met
 - c. Facilities Report - Shannon Fields
 - i. Scheduling a meeting
 - d. Marketing Report - Jo Janssens
 - i. Reunion Event: Went amazingly well. Sent out 700 postcards. 40 RSVP's and then 400 people came. Went great - good weather, people got dunked. Yard signs and t-shirts available. Commend the committee that created the event.
 - e. [Director's Report](#): Laura reviewed her attached report.
 - f. Policy Committee Report: Kathleen
 - i. Now members of MSBA and the Policy committee will be meeting to address policies of concern.
6. Old Business - Discussion held regarding the boards below and potential board members. Jo will work on this to support these boards and contact suggested people or those who have volunteered.
- a. Arcadia Foundation
 - b. ABC Board: Meets one time per year. Paper work provided from BerganKDV.
7. New Business
- a. Board goals:
 - i. **2022-2023 Board Goals:**
 - Identify staff needs and ways the board can support the meeting of these needs
 - Develop holistic rubric for assessing board success
 - Increase community and parental involvement in board-related service and committees
 - ii. Board will consider the achievement of goals from last year and discuss plans for goals for this year at the next board meeting.
 - iii. Discussion to have a work session or goal setting conferences to address - date to be set.
 - b. Board committees
 - i. Finance Committee: Kathleen Schmidt, Jo Janssens, Tammy Prichard
 - ii. Education Committee: Tami Kasch-Flugum, Gabe Meerts, Tamra Paulson
 - iii. Marketing Committee: Jo Janssens, Tammy Prichard, Tami Kasch-Flugum, Katie Simon
 - iv. Facilities Committee: Shannon Fields, David Wolff
 - v. Policy Committee: Kathleen Schmidt, Tammy Prichard, Katie Simon
 - c. Handbook reviews: Student and Staff Handbooks -Check the student handbook shown on the website. If approved by the board, this will be updated to 2023-2024.
 - i. Motion for approval will be addressed at the next board meeting after appropriate changes have been made.

- d. Calendar Update (Curriculum Committee recommendation)
 - i. Request to adjust the times for 4th quarter and May Term to support 8 day May Term.
 - ii. Motion to accept the amended calendar: Kathleen Schmidt
 - iii. Seconded by David Wolff
 - iv. Motion approved.
 - e. Lunch Recommendation: Arcadia is no longer providing hot lunch. We are considering offering food that students would serve themselves. Katie Simon indicates that this will not work according to the government guidelines. Katie will help us get the information and clarification for what we can actually do for lunch. Looking for ways to meet the requirements and in writing for our protection.
 - f. Policy Review: Motion to approve Kathleen / Second Dave - Motion approved
 - i. [209 Code of Ethics](#)
 - ii. [531 Pledge of Allegiance](#)
 - iii. New Policy Review arrangement - with MSBA.
 - iv. Motion to approve both policies and the new policy review arrangement.
 - 1. Motion: Kathleen Schmidt
 - 2. Scoded: Dave Wolff
 - 3. Motion Passed
 - g. Announcements
 - i. Next Board meeting Tuesday, September 19, 2023
8. Adjourn
- a. Motion to Adjourn: Tami Kasch- Flugum
 - b. Seconded: Gabe Meerts
 - c. Motion passed.

Meeting Adjourned at 8:53pm