

Arcadia Charter School  
School Board Meeting Minutes  
March 21, 2023

**Financial sustainability and growth**

- Create a development plan
- Continue fundraising while considering alternative revenue sources

**Staff sustainability and development**

- Achieve adequate staffing levels
- Support staff growth and fulfillment

**Communications**

- Develop internal communications plan
- Update marketing and educational materials for the public

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

**Board Goals:**

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order at 6:35 pm
2. Verify Quorum
  - a. In attendance: Tammy Prichard, Kathleen Schmidt, George Cusack, Shannon Fields, David Wolff, Tamra Paulson, Laura Stelter,
3. Approve Agenda
  - a. Motion to approve: George Cusack
  - b. Seconded: Tammy Prichard
  - c. Unanimously approved
4. Consent Agenda
  - a. [February 28, 2023](#)
  - b. Motion to approve: Tamra Paulson
  - c. Seconded: George Cusack
  - d. Unanimously approved
5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
6. Reports:
  - a. [Finance](#)
    - i. Tammy discussed our ADM and student enrollment.
    - ii. Discussed the current project for a deficit at the end of the year, larger than last month
    - iii. Fund balance discussion, currently ours is at 26.4% - healthy.

- iv. Funds status and our balances are strong.
  - v. Finance recommends considering investing some money in Certificates of Deposit with shorter terms to earn a high interest rate. This is going to be researched further with Community Resource Bank by Tammy Prichard, treasurer.
  - vi. Reviewed the Supplemental Information/ Check register expenses.
- b. Marketing: Will be meeting on 3/22/2023. 8th Grade Night last week and 5th grade night this week. There is a new brochure. Have provided a significant social media presence from this committee. Laura is following through with many of their ideas. The chair of this committee, Anna Cochever, will be leaving this committee as she is graduating from college. Looking for a new lead for this team.
- i. Discussed charter school.
  - ii. Discussed ways to advertise in areas where students may be looking for new options.
- c. Facilities
- i. All the lights have been replaced inside and they are working on the outdoor lights.
- d. [Director's Report](#)
- i. ADM good
  - ii. Japan trip is moving forward
  - iii. Costa Rica for next - waiting for flight costs
  - iv. Senior Gift - Mural for the back outside wall of the building.
  - v. Completing observations and evaluation meetings with teachers
  - vi. MSBA (Questions about cost and length of service for our cost) Laura is following up.
  - vii. Lighting also discussed due to complications.
  - viii. Completed the ACCESS testing today
  - ix. Federal School Lunch Program
    - 1. Cost of administering the program is high.
    - 2. Can we find a local caterer?
    - 3. Can we combine with another school?
    - 4. A Lunch Committee has been established to look into the options.
  - x. Committees- struggling to fill committees and get people to participate and looking to get people involved who want to have input into how the school functions.
    - 1. [Committee List 2022-2023](#)
- e. Update on the Day at the Capital: David Leiske met with our group and Representative Purcell and she is coming to check out our school on June 5th. Laura left messages regarding visits and the SPED funding issue.

## 7. Old Business

- a. 2023-2024 School Calendar
  - i. Reviewed calendar, answered questions and addressed concerns.
  - ii. Considering evaluating a Blended Learning option.
  - iii. Motion to approve: George
  - iv. Second: David

- v. Unanimously approved.
  - b. School Board Elections
    - i. Update and verify number of positions open for election
      - 1. Need 2 teachers for next year and 1 parent or community member
  - c. Parent Survey
    - i. Out and getting responses, closes on Mar 27, 2023
- 8. New Business
  - a. Arcadia 20th Anniversary Celebration
    - i. Looking to form a committee for this event.
    - ii. Will discuss when the full board returns.
- 9. Announcements
  - i. Next Board meeting Tuesday, April 18, 2023 6:30pm
- 10. Adjourn
  - a. Motion to Adjourn: George
  - b. Second: Tamra
  - c. Adjourned at 7:55pm.