

Arcadia Charter School
School Board Meeting Agenda
December 20, 2022

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order by Kathleen Schmidt at 6:30pm
2. Verify Quorum
 - a. In attendance: Tammy Prichard, Tamra Paulson, Kathleen Schmidt, Tami Kasch-Flugum, Laura Stelter, Shannon Fields, Jo Jannsens, Barbara Wornson
3. Approve Agenda
 - a. Motion: Tammy Prichard
 - b. 2nd: Tami
 - c. Motion Passes
4. Consent Agenda
 - a. [November 15, 2022](#)
 - i. Motion: Tamra
 - ii. 2nd: Kathleen
 - iii. Motion Passed
5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you. No speaker(s)
6. Reports:
 - a. Finance: Tammy Prichard reviewed the Finance committee notes - see the link.
*The Thanksgiving event raised \$10,078 - a record amount for this event.

*Recommending that we adjust our policy for Fund Balance from a set dollar amount to a percentage (20% is best practice).

*Paperwork for the Employee Retention Credit to our taxes has been completed and submitted. We are currently waiting to hear whether we will receive the credit.

*No other major changes or items out of the ordinary.

- b. Marketing: Committee has not met but Thanksgiving raised \$10,078.
 - i. Open Houses and 8th Grade Information Nights discussed and recommend the dates put on the calendar.
- c. Facilities: Clip Strips have been installed to display student work. One old mercury thermostat that is being removed. Blinds have been installed. Lighting Update... review replacing all of the lights
- d. [Director's Report](#): report including the ADM and changes, director goals, and Q Comp adjustments that need to be made to be in compliance. Teacher licensing was discussed and plans made to monitor the process. Current MCA math scores discussed and student supports put in place.

7. New Business

- a. Review of masking guidelines: Masking guidelines - decision to require masks during the first week after winter break.
 - i. The procedure/policy says that if we meet a 5% ILI, masks are required. And we are adding this post break addition of masks to protect the community from the illness. The board supports the director and the procedure. We are making these decisions that we believe are in the best interest of the health of our community. If a student comes and declines to wear a mask, the student will participate in a "distancing" location for learning for those days. Parents may also choose the option of having the student stay home. It will be considered an excused absence.
- b. January Board Retreat Planning—January 28 1:00-4:00 pm
 - i. Arcadia Rubric
 - ii. Meeting will be held at Arcadia

8. Review Policies: The following policies were discussed and reviewed.

- i. [413 Harassment and Violence](#): Needs 2nd review
- ii. [414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse](#): This plan is the law. Will be remarked as reviewed/approved.

9. Announcements

- i. Next Board meeting Tuesday, January 17, 2023 6:30pm
- ii. Thursday Night - January 12th is the Project Presentation Night for the school. Starting at 6:30pm.

10. Adjourn : Motion to Adjourn:Tami Kasch-Flugum 2nd: Barb Wornson

- a. Meeting adjourned at 8:17pm.