

Arcadia Charter School  
School Board Meeting Minutes  
August 16, 2022

**Financial sustainability and growth**

- Create a development plan
- Continue fundraising while considering alternative revenue sources

**Staff sustainability and development**

- Achieve adequate staffing levels
- Support staff growth and fulfillment

**Communications**

- Develop internal communications plan
- Update marketing and educational materials for the public

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

**Board Goals:**

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order & welcome new board members!
  - a. Meeting called to order 7:17 pm
2. Verify Quorum
  - a. In attendance: Tamra Paulson, Tammy Prichard, Tami Kasch-Flugum, George Cusack, Shannon Fields, Kathleen Schmidt, Jo Jenssens, Laura Stelter
  - b. Absent: Barbara Wornson
3. Approve Agenda
  - a. Motion to approve the agenda: George Cusack, 2nd: Jo Janssen; Motion approved.
4. Consent Agenda
  - a. June 9, 2022 minutes
  - b. 1st Motion to Approve: George Cusack, 2nd: Tami Kasch-Flugum; Motion approved.
5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
  - a. No speakers present at the meeting.
6. Reports:
  - a. [Finance Report](#)
    - i. Original = 123; Revised budget = 123; Actual = 124.51 (incorporating PSEO students into our ADM)
    - ii. The school year ended with approximately 95 days of cash on hand.

- b. [Education Report](#)
  - i. Did not meet
- c. [Facilities Report](#)
  - i. Did not meet
- d. [Marketing Report](#)
  - i. Did not meet
- e. [Director's Report](#)
  - i. Strong enrollment numbers / Currently openings in 6th and 9th grade. Discussed over enrolling at other grade levels. Board consensus is to hold to the numbers we have and not over enroll.
  - ii. Board Director Goals: PD/ Principal's Academy.
  - iii. Programming: Laura facilitated three canoe trips and a Leadership Academy - Ran in conjunction with other organizations.
  - iv. Becky McCammon: Restorative Practices Consultant. Spent a day with students. Two days with licensed staff, one with full staff and then working together with students and staff to plan the beginning of the year.
  - v. Personnel: Four Special education Teachers/ special education coordinator, new paras and are still looking for a special education/advisor role.
  - vi. Policy: Meet with School Attorney and Laura Stelter - Kathleen is interested.
  - vii. New doors/security system will be installed soon.

## 7. Old Business

- a. Strategic planning
  - i. Tabled until next meeting.
- b. Student discipline and policies
  - i. Tabled until next meeting.
- c. Arcadia Foundation Board
  - i. Three people named to the Foundation Board: Kirsten Zillmer, Bob Gregory-Bjorklund, Melanie Cashin. Laura will notify our contract lawyer that we have board members and a foundation

## 8. New Business

- a. Board goals:
  - i. Continue with goals listed at the top of the page.
- b. Board committees: We need people on following committees
  - i. Education Committee
    1. Motion to change the name of this committee to District Advisory Committee - 1st: Tami Kasch-Flugum 2nd: George Cusack - Motion Approved..
    2. Lori Coleman/Tami as board representative/ add parents
    3. This team will create World's best BWF Goals
    4. This committee will put together our Language Instruction Educational Program Plan

- ii. Marketing Committee:
    - 1. This committee will work with the Foundation Board; Jo Janssen agreed to serve on this committee.
  - iii. Facilities
    - 1. Shannon will be board Representative will use the parent survey to identify people with needed skills.
  - iv. Policy:
    - 1. Laura Stelter, Kathleen Schmidt, and Tammy Prichard will serve on this committee and will be consulting with legal counsel
- c. Handbook reviews: Student and Staff Handbooks were reviewed.
- i. Motion to approve the current handbook, pending amendments from legal counsel.  
1st Motion: George Cusack, 2nd: Tammy Prichard. Motion approved.
- d. Agenda for August meeting with staff:
- i. Discussion was held and it was decided that Board Members will attend the Welcome Back Picnic, be introduced and available for meeting staff and families.
- e. Policy Review
- i. 209 Code of Ethics: Remanded to the Policy Committee
  - ii. 531 Pledge of Allegiance: Motion for approval of policy and waiving of the requirement... George/Tami - Motion Passed.
- f. Announcements
- i. Next Board meeting Tuesday, September 20, 2022
9. Adjourn - 1st Motion George Cusack, 2nd Jo Johanssen. Motion approved.

Meeting adjourned at 8:33pm.