

Arcadia Charter School
School Board Meeting Minutes
May 17, 2022

Financial sustainability and growth

- Create a development plan
- Continue fundraising while considering alternative revenue sources

Staff sustainability and development

- Achieve adequate staffing levels
- Support staff growth and fulfillment

Communications

- Develop internal communications plan
- Update marketing and educational materials for the public

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order: 6:38 pm
2. Verify Quorum:
 - a. In attendance: Laura Stelter, Tami Kasch-Flugum , Tammy Prichard , Tamra Paulson, George Cusack , Kirsten Zillmer , Barbara Wornson , Kathleen Schmidt. Absent: Rachel Matney
3. Approve Agenda
 - a. 1st motion: Tamra Paulson, 2nd Motion: Kathleen Schmidt Motion approved
4. Consent Agenda
 - a. April 19, 2022 minutes
 - i. 1st motion: Kathleen Schmidt, 2nd Motion: Barbara Wornson Motion approved
5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
 - a. No speaker
6. [Q Comp Report](#)
 - a. QComp committee reported on the progress on the building goals and individual goals achievement. The committee is working on making adjustments for the 2022-2023 school year. The emphasis in the coming year will be reading across the curriculum.

 - b.

7. Reports:

- a. [Finance Report](#)
 - i. Fund balance is still strong, income is still outpacing expenditures.
 - ii. Salaries for licensed staff will be 3% for renewals
 - iii. Well aware of impact of inflation and taking that into account
- b. [Education Report](#)
 - i. No report at this time
- c. Facilities Report
 - i. No report at this time
- d. [Marketing Report](#)
 - i. Getting the website updated and improving the flow of information on the site
 - ii. Looking to increase social media presence
- e. [Director's Report](#)
 - i. Enrollment is good for the 2022-2023 school year, could use some more 6th and 7th graders
 - ii. Continued time study of workload in April, working 238 hours in the month. Averaged 60 hours a week. Worked 58 hours the first week of May.
 - iii. Authorizer: Board will approve at this meeting
 - iv. Working at hiring staff for next year
 - 1. Hired an Arts/Performing Arts teacher–full time for coming year
 - v. Looking at School Board and staff retreat during Workshop days in August
 - 1. Will follow up at June meeting

8. Old Business

- a. Strategic planning
 - i. Board elections close in early June. Have full slate of candidates for positions available
- b. Student discipline and policies
 - i. Will work on this through the summer
- c. Director evaluation
 - i. Completed and Director received strong, positive feedback in most areas
- d. Board self-evaluation
 - i. Completed
- e. Update board manual
 - i. Will work on during the summer

9. New Business

- a. Approve 2022-2023 calendar
 - i. 1st Motion: Barbara Wornson , 2nd Motion: Tami Kasch-Flugum Motion Approved
- b. Approve final revised budget–1st read
- c. Approve Laura's raise
 - i. 1st Motion: Kathleen Schmidt , 2nd Motion: Tamra Paulson Motion Approved
- d. Approve [Arcadia Charter School and Northfield Public Schools Charter School Contract](#)
- b.

- i. 1st Motion: Tamra Paulson 2nd Motion: Tami Kasch-Flugum Motion Approved
 - e. Arcadia foundation
 - i. In progress: need three board members and will move forward
 - f. Board elections
 - i. Complete in early June
 - ii. Enough candidates to complete full board
 - g. Bob's celebration--will look to do next spring
 - h. Leaves of absence--with right to work, there are no leaves of absence
 - i. Policy Review
 - i. 401: Equal Opportunity in Employment--reviewed
 - ii. 402: Disability Nondiscrimination--reviewed
 - j. Announcements
 - i. Next Board meeting Thursday, June 9, 2022
- 10. Adjourn:8:50 pm
 - a. 1st Motion: Tamra Paulson 2nd Motion: Tammy Prichard Motion Approved

b.