

Arcadia Charter School
Approved School Board Meeting Minutes
December 21, 2021

Iterate and innovate our educational approach

- Realize more fully the potential of projects and core classes to enhance each other and support each student's personal learning.
- Adapt our educational approach to remain innovative in a shifting educational landscape and rapidly changing global future.

Articulate and share our unique identity

- Create shared vision within the school community about what makes Arcadia unique.
- Increase broader community awareness of what makes Arcadia unique.

Support engaged and fulfilled staff

- Prioritize the social, emotional, and intellectual health of staff by increasing resources and access to opportunities.
- Continue to develop and strengthen the systems that support day-to-day operations.

Strengthen our financial sustainability

- Diversify revenue to provide greater financial stability for the program and to support staff development and retention.
- Secure ownership of the building.

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order

2. Verify Quorum

a. In attendance: Melanie Cashin, Tami Kasch-Flugum , Tammy Prichard , Rachel Matney, Tamra Paulson, Barb Wornson, Kristen Zillmer, Kathleen Schmidt. Absent: George Cusack

3. Approve Agenda

a. Motion to approve: Kathleen, Tamra seconded: Motion passed

4. Consent Agenda

a. November 16, 2021 minutes: Motion to approve Tammy, seconded Tami. Motion passed

5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

a. No speaker

6. Reports:

a. [Finance Report](#)

- i. Cash flow continues to be in good standing
 - ii. No adjustments to budget required at this time
 - iii. Grant still available to apply for
 - b. [Education Report](#) –did not meet
 - c. Facilities Report —no report
 - d. [Marketing Report](#) —moving ahead with social media. Online open house in February
 - e. [Director's Report](#)
 - i. Middle School attended the Children's Theater and went well
 - ii. High School students held a fabulous potluck—all coordinated and done by students
 - iii. Two new 9th grade students will be joining the school in January
 - iv. Staffing—special education teacher resigned. Offered special education position and awaiting acceptance.
 - v. Programming: to support students and teachers:
 - 1. Looking at PowerSchool that integrates with Google Classroom
 - 2. Looking as well at Naviance software that encompasses career and college readiness
 - vi. Outlined four areas of focus during the year including
 - 1. Instructional Leadership
 - 2. Staff Evaluations
 - 3. District Advisory/Education Committee
 - 4. Director's Role
7. Old Business
- a. Policy Review updates
 - i. Policies need 2nd reading at January Board Meeting
 - b. Board support for hiring
 - i. Looking to create hiring committee
8. New Business
- a. January retreat planning
 - i. Will be finalized at January meeting
 - b. Approve [Student Handbook attendance policy](#) change
 - i. Revised policy reviewed; Motion made to approve: Rachel, seconded: Kristen Motion passed
 - c. [Title IX policy](#), to immediately replace existing policy 522
 - i. Policy reviewed: Motion made to approve: Barb, seconded: Kathleen. Motion passed
 - d. Approve director goals and professional development plan
 - i. Board approved Director's goals and professional development plan
 - e. Second read: Policies 104 and 105
 - i. Policy 104—Motion made: Tamra: seconded:Rachel. Motion passed
 - ii. Policy 105—Motion made: Kristen: seconded: Kathleen. Motion passed
 - f. [Retention policy](#) and [procedures](#)
 - i. Began discussion
 - g. Policy Review
 - i. 202: School Board Election Process

- ii. 203: Operation of the School Board - Governing Rules
 - iii. 205: Open Meetings and Closed Meetings
 - 1. Will discuss at January Meeting
 - h. Announcements
 - i. Next Board meeting January 18, 2022
9. Adjourn: Motion: Tamra, seconded: Barb. Motion passed: 8:50 pm