

Arcadia Charter School
Approved School Board Meeting Minutes
November 16, 2021

Iterate and innovate our educational approach

- Realize more fully the potential of projects and core classes to enhance each other and support each student's personal learning.
- Adapt our educational approach to remain innovative in a shifting educational landscape and rapidly changing global future.

Articulate and share our unique identity

- Create shared vision within the school community about what makes Arcadia unique.
- Increase broader community awareness of what makes Arcadia unique.

Support engaged and fulfilled staff

- Prioritize the social, emotional, and intellectual health of staff by increasing resources and access to opportunities.
- Continue to develop and strengthen the systems that support day-to-day operations.

Strengthen our financial sustainability

- Diversify revenue to provide greater financial stability for the program and to support staff development and retention.
- Secure ownership of the building.

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

Board Goals:

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Increase community and parental involvement in board-related service and committees

1. Call meeting to order
2. Verify Quorum
 - a. In attendance: Melanie Cashin, Tamra Paulson, Tammy Prichard, Kristen Zillmer, Tami Kasch-Flugum, (Barb Wornson who will be reinstated on the Board and George Cusack who will be voted onto the Board.) Absent: Rachael Matney
3. Approve Agenda
 - a. Motion to approve: Tami, Tammy seconded, Motion passed
4. Consent Agenda
 - a. October 19, 2021 minutes: Motion to approve: Kathleen, Tami seconded, Motion passed
5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

- a. QComp was discussed as requested by staff in charge of setting budget. Need to know the actual budget for 2021-2022 school year with addition of two teachers. Teacher in charge of budget will make adjustments and send revised budget to Laura
- 6. Accept new board member: George Cusack and Barb Wornson
 - a. Motion to reinstate Barb to Board made by Kathleen, Tammy seconded. Motion passed
 - b. Motion for George Cusack to become Board member made by Tami and Tamra seconded. Motion passed.
- 7. Reports:
 - a. [Finance Report](#)
 - i. report there is a strong fund balance
 - b. [Education Report](#) --no meeting
 - c. Facilities Report--new facilities person on staff to take care of building maintenance.
 - d. [Marketing Report](#) --met but no report out
 - e. [Director's Report](#)--
 - i. Enrollment staying above 126 with waiting list in some grades
 - ii. Director Goals:
 - 1. Continue to facilitate communication amongst all stakeholders
 - 2. Areas of focus
 - a. Instructional Leadership in building capacity for PBL
 - b. Staff Evaluation Process
 - i. Based on state requirements and rubric specific Arcadia to measuring competence
 - ii. Work to develop a comprehensive system of teacher development
 - 3. District Advisory and Education Committee
 - a. New WBWF goals for 2022-2023
 - b. Combine the committees
 - iii. Personnel/Staffing
 - 1. Struggling with staffing for PE elective
 - 2. Need additional special education teacher
 - 3. Added a maintenance person--Andy Graff
 - iv. Finance--PPP loan forgiveness in process
 - v. Building--Fire Marshall inspection completed and up to code
- 8. Old Business
 - a. School lunch updates--students reporting lunches are still good
 - b. Policy Review updates--
 - i. Discussed reviewing School District Mission Statement annually and will be put on the December agenda
- 9. New Business
 - a. Elect new ABC board members (effective July 1)
 - i. New members proposed: Kelly Rimpala, **Melanie Cashin** and Rachel Matney: Motion made by Tamra, seconded by Kathleen: Motion passed

- b. Director review summary–
 - i. Director review summary was reported out to the Board
 - c. WBWF goals–
 - i. Still completing the five year plan
 - d. Electronic payment resolution–the following resolution was proposed, Motion made to approve: Barb, seconded by Tami. Motion passed
Arcadia offers an electronic payment option to families. Now, therefore, be it resolved that:
 - 1) Families have the option to use the online payment system to pay for school fees through online payment providers as authorized by the school board.
 - 2) Families electing to pay fees through an online payment provider will be required to pay all associated fees imposed by the payment provider.
 - 3) Section two of this resolution does not apply to meal payments for students who qualify for free or reduced lunch.
 - e. Policy Review
 - i. 104: School District Mission Statement–will review annually
 - ii. 105: Admissions Policy–updated to reflect students leaving for treatment and will be reviewed in December
 - iii. 201: Legal Status of the School Board–term of office will be changed to three years and will be reviewed
 - f. Announcements
 - i. Next Board meeting December 21, 2021
10. Adjourn
- a. Motion made by Tammy, seconded by Tami Motion passed 8:35 pm