

Arcadia Charter School
Approved Board Minutes
May 18, 2021

Iterate and innovate our educational approach

- Realize more fully the potential of projects and core classes to enhance each other and support each student's personal learning.
- Adapt our educational approach to remain innovative in a shifting educational landscape and rapidly changing global future.

Articulate and share our unique identity

- Create shared vision within the school community about what makes Arcadia unique.
- Increase broader community awareness of what makes Arcadia unique.

Support engaged and fulfilled staff

- Prioritize the social, emotional, and intellectual health of staff by increasing resources and access to opportunities.
- Continue to develop and strengthen the systems that support day-to-day operations.

Strengthen our financial sustainability

- Diversify revenue to provide greater financial stability for the program and to support staff development and retention.
- Secure ownership of the building.

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

2020-2021 Board Goals

- Identify staff needs and ways the board can support the meeting of these needs
- Develop holistic rubric for assessing board success
- Create and support Education Committee in assessing hybrid model/pandemic response

1. Call meeting to order at 6:33 pm.
2. Verify Quorum - Laura, Tamra, Kirsten, Sean, Troy, Tammy, Tami, Melanie, Rachel and Barb and one guest.
3. Approve Agenda - Sean moved to approve the consent agenda, Tami was second and the motion was approved.
4. Consent Agenda
 - a. March 16, 2021 minutes - Motion to approve 20 April 2021 minutes was made by Tami. 2nd by Rachel, approved.
5. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you. One guest was present and chose to not speak.
6. Reports:
 - a. Finance Report - Sean reported. Cash flow is strong, no worries there at the moment. The ABC is working out a payment to Arcadia as part of the loan repayment. We will look at proposed budget for 2021-2022 later in the meeting.

- b. [Education Report](#) - No report.
- c. Facilities Report - No report.
- d. Fundraising Report - Laura reported that the Gertkins fundraiser raised about \$3000. May reevaluate the committee.
- e. [Marketing Report](#) - Laura reported. Had a presence at the Northfield Lawn & Garden show last Saturday. Long day, good PR with local adults. Anna and Kelly are helping with Facebook and Instagram updates. A software solution for oversight from Laura is being worked on. A booth is ready for future events, maybe the upcoming Pride event in June at Central Park. Kirsten will look into a presence at the event for Arcadia. We will also be at Northfield Crazy Daze this summer. Laura had a STEM activity for anyone who wanted to participate at the last show.
- f. [Director's Report](#) - The projected budget for next year is based on 123 ADM. This was worked out with our accountant, Kelly Rimpila. Some changes to the yearly work agreements for staff has been made, it is now a Return Letter of Employment.
The plan for next school year is all in person. Laura will host a ropes course for Nerstrand 5th graders and will promote Arcadia. A new art teacher is being worked on for next year, plus a graduating student from St Olaf as an art teacher for a year, a currently retired art teacher and one of our existing para's.

7. Old Business

- a. Board retreat debrief - Get back to it next month.
- b. Board self-evaluation - Melanie had graphs made for the board, self-evaluation survey results. A few answers stood out and were highlighted, along with end of questionnaire essay answers. Overall results were positive. A revised and updated board policy manual will be compiled over the summer by Troy.
- c. ABC renewal.
- d. Teacher/staff appreciation events in May were acknowledged.

8. New Business

- a. Q-Comp
- b. MACS membership
- c. Transferring ABC balance - Motion to transfer \$90,002 from the ABC to Arcadia. Barb made the motion, Tami was 2nd. The motion passed.
- d. Building insurance renewal - Stay with Hartman Insurance.
- e. Budget first read - Laura guided us through the budget projection she and the accountant worked on.
- f. Board elections
- g. Moving June board meeting June 8 at 6:30 pm. This will maybe be our last online meeting.
- h. Policy Review
 - i. 902.1 Use of School Facilities and Equipment - To be reviewed.
 - ii. 902.2 Facility Neutrality and Equal Access for Student Non-Curricular Groups - To be reviewed.

iii. 902 Facility Neutrality and Equal Access for Boy Scouts of America, Title 36, and Other Outside Youth and Community Groups - To be reviewed.

i. Announcements

1. Next Board meeting June 8 at 6:30 pm. This meeting will be held online using Google Meet.

9. Adjourn - Motion to adjourn the meeting made by Barb. Sean was 2nd and the motion was approved. The meeting was adjourned at 8:24 pm.