

Arcadia Charter School  
Board Minutes  
June 23, 2020

**Iterate and innovate our educational approach**

- Realize more fully the potential of projects and core classes to enhance each other and support each student's personal learning.
- Adapt our educational approach to remain innovative in a shifting educational landscape and rapidly changing global future.

**Articulate and share our unique identity**

- Create shared vision within the school community about what makes Arcadia unique.
- Increase broader community awareness of what makes Arcadia unique.

**Support engaged and fulfilled staff**

- Prioritize the social, emotional, and intellectual health of staff by increasing resources and access to opportunities.
- Continue to develop and strengthen the systems that support day-to-day operations.

**Strengthen our financial sustainability**

- Diversify revenue to provide greater financial stability for the program and to support staff development and retention.
- Secure ownership of the building.

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

**2019-2020 Board Goals**

- Develop a plan and timeline to manage and provide oversight to the ABC. Make sure all board members understand this plan.
- Continuing the next step of building goals after the purchase and remodel are completed.
- Increase enrollment for long term solvency and sustainability.
- Increase parent engagement with the goal of having a parent group that is self-sustaining.

1. Call meeting to order at 6:34pm.
2. Verify Quorum Approve Agenda. Present are Sean, Troy, Scott, Gary, Melanie, Barb, Tami, Laura, Rachel and Kirsten. Tammy Prichard and Cindy Graff are also present.
3. Consent Agenda. Motion to approve the agenda by Barb. Scott 2nd, approved.
  - a. May 19, 2020 minutes. Motion to approve minutes by Barb. Rachel 2nd, approved.
4. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
5. Reports:
  - a. Director's Report  
Enrollment currently at 110, which is what was budgeted. Still balancing teaching model for Fall 2020 - Distance, face to face or hybrid. The state has advised that it could change at any time based on state government guidelines.

b. Finance Report

Gary presented - Discussed option of applying for PPP loan. The finance committee recommended to accountants that we apply for it, but Laura was advised by MACS official after the meeting to hold off until it is confirmed that charter schools are eligible. The budget was adjusted to advise a 1% increase for staff.

6. New Business

- a. Approval of Budget 2020-2021. Motion to Approve a 2020-2021 budget with a total expected revenue of \$1,955,325 and expenditures of \$1,930,189. Food service revenues of \$18,500 and expenditures of \$19,800. Gary 1st, Troy 2nd, approved.
- b. Certify board election results - Certify the election of Tammy Prichard, Barb Wornson and Troy Ros to the school board to serve 3 year terms starting in August of 2020. Tami 1st, Melanie 2nd, approved.
- c. Annual Director Performance Evaluation. Motion to approve committee evaluation. Barb 1st, Rachel 2nd, approved.
- d. 2020-2021 Board meeting calendar - Approve the 3rd Tuesday of each month as the monthly board meeting day as follows:  
August 18, September 15, October 20, November 17, December 15, January 19, February 16, March 16, April 20, May 18, June 15 and to adjust the date to the following Thursday if quorum can not be met. Meetings to be held at 6:30pm either at the school or online if face-to-face meetings are not recommended. Motion to approve this as the board calendar for the 2020-2021 school year. Melanie 1st, Kirsten 2nd, approved.
- e. Family Survey Results. Overall considered good. It was a difficult year to address from the forced distance learning. Laura will address getting back in a timely manner to emails. A couple may have been missed last year.
- f. Annual Board Goals
  - i. Board self survey in August. Goal 1 was making sure the ABC was in order. The three board members need to have one meeting before August. Barb will facilitate this. Goal 2 was on the next steps for improvements on the building. Laura would like a committee to work on this. Goal 3 was on increasing enrollment. Goal 4 was on increasing parent engagement. The quarantine made this difficult. Laura has four people line up for a committee on World's Best Work Force.
- g. Policy Review
  - i. 514 - Bullying Prohibition Policy - Reviewed by the board.
  - ii. 516 - Student Medication - Will be sent to policy review committee.
  - iii. 519 -Interviews of Students By Outside Agencies - Reviewed by the board.

7. Announcements

- a. Next Board meeting August 18, 2020
- b. Board officers will be elected at the 18 August 2020 meeting.

8. Adjourn. Motion to adjourn, Rachel 1st, Tami 2nd, approved.