

Arcadia Charter School
 School Board Meeting Minutes
 August 14, 2014

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

1. Call meeting to order at 6:38pm
2. Verify Quorum:

| | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June |
|-----------|-----|------|-----|-----|-----|-----|-----|-------|-------|-----|------|
| Sheri | X | | | | | | | | | | |
| Tom | X | | | | | | | | | | |
| Kate | X | | | | | | | | | | |
| Gary | X | | | | | | | | | | |
| Sarah | | | | | | | | | | | |
| Sean | X | | | | | | | | | | |
| Sara | X | | | | | | | | | | |
| Elisabeth | X | | | | | | | | | | |
| Laura | X | | | | | | | | | | |

*Also present: Ryan Krominga, Rebecca McMullen

3. Approve agenda

- a. Motion
 - a.i. 1st: Kate Werner
 - a.ii. 2nd: Tom Kastan
 - a.iii. Unanimous

4. Consent Agenda:

- (a) Approve contracts for new staff members
 - Angela Heidtke – Secondary Mathematics & High School Advisor
 - Allison McCusker - Special Education Teacher
 - Amy Merritt – Special Education Paraprofessional
 - Kathy Ruhland - Special Education Paraprofessional
 - Caitlin Anfinson - Special Education Paraprofessional
 - Kathy Ingraham - Special Education Paraprofessional
 - a. 1st: Sean Fox
 - b. 2nd: Sara Line
 - c. Unanimous

5. Speaker’s Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

6. New Business:

- (a) Appoint Chair – Sheri Acosta
 - a. 1st: Gary Braun
 - b. 2nd: Sara Line
 - c. Unanimous

- (b) Appoint Vice Chair – Tom Kastan
 - a. 1st: Elisabeth Hurlbert
 - b. 2nd: Gary Braun
 - c. Unanimous
- (c) Appoint Secretary – Kate Werner
 - a. 1st: Gary Braun
 - b. 2nd: Tom Kastan
 - c. Unanimous
- (d) Appoint Treasurer – Gary Braun
 - a. 1st: Kate Werner
 - b. 2nd: Sara Line
 - c. Unanimous
- (e) DJJD Parade – Discussion
 - a. Sara will get trailer and pick-up
 - b. Ryan will get candy and work on getting Arcadia branded item (temp. tattoos, pencils)
 - c. Decorations – get kids involved. Decorate on Sunday morning

7. Reports:

(a) Finance Committee Report

- a. Bank Reconciliation Reports – N/A
- b. Grants and Fundraising Review
 - b.i. Music and Dance Grant, MN Arts Boars, Anonymous donor to match
- c. Financial Due Dates
 - c.i. Fiscal Year Ended June 30, 2014
- d. Expenditure/Revenue Report
 - d.i. E-rate – working on it again for this year
- e. Cash Flow Report
 - e.i. Line of Credit not utilized for FY14, no interest paid on loan
- f. Assigned Fund Balance Report
 - f.i. Request to add Social Activities Fund, Spring Play to Art

(b) Director's Report

- a. Annual Report
 - a.i. Combined with World's Bests Workforce report (required of schools)
 - a.ii. Report due September 30
 - a.iii. Currently waiting for official testing results
- b. New Teachers
 - b.i. Angela Heidtke – High School Advisor and Math teacher
 - b.ii. Allison McCusker – Special Education Teacher
 - b.ii.1. This will be her student teaching assignment *and* her place of employment
 - b.iii. Physical Education Teacher – currently looking to teach 1 hour each day
- c. Advisory Setup
 - c.i. Blue – Tami Kasch-Flugum & Angela Heidtke
 - c.ii. Red – Scott Grave & Joe Pahr
 - c.iii. Green – Kate Werner & Bob Gregory-Bjorklund
 - c.iv. Purple – Dan Peace & Sarah Wallis

- d. Curriculum Changes
 - d.i. Online Spanish through Mundo Learning
 - d.ii. We will continue with Rosetta Stone
- e. Technology Updates
 - e.i. Upgrade our firewall and installed faster wireless access points
 - e.ii. Wireless system will filter students from staff and vice versa
 - e.iii. New system will better track student activity
 - e.iv. Request: The school board allocate approximately \$8,000 toward the cost of the new firewall from the fund balance.
- f. Facilities
 - f.i. We are building a new front desk
 - f.i.1. Structure in place
 - f.i.2. Will order a new cabinet for behind the desk
 - f.i.3. Looking for a new mailbox system
 - f.ii. Landlord will be servicing and replacing some of the roof-top heating/air units
 - f.iii. Landlord will have the grounds groomed in the next week
 - f.iv. Carpets will be cleaned on the 28th
 - f.v. We have a new Great Room floor
 - f.vi. We a new road being installed – possibly sidewalks

(c) Chair Report

- a. Board Goals
 - a.i. The board will create and follow through with a plan to engage the school and greater community as ambassadors on behalf of Arcadia.
 - a.i.1. Update from 2013-2014 year: Wear nametags to school events and while in the building. Participate in the DJJD parade
 - a.ii. The board will take steps to promote board within arcadia community improve communication between the staff and board.
 - a.ii.1. Update from 2013-2014 year: Gary served as board/staff liaison in order to communicate key information
 - a.iii. The faciilites committee will propose to the board several extensively researched and viable options it has explored, pertaining to where the school will be located and/or the use of current space by January 31, 2015.
 - a.iv. Create a Board Orientation for new Board Members
 - a.v. Motion
 - a.v.1. 1st: Tom Kastan
 - a.v.2. 2md: Sara Line
 - a.v.3. Unanimous
- b. Committees
 - b.i. Facilities – Gary Braun, Sean Fox-Deel
 - b.ii. Education – [meets 3rd Wednesday of the month @ 3pm] Ryan, Kate Werner, Laura Stelter
 - b.iii. Marketing – Sara Line (chair)
 - b.iv. Fundraising – Sara Line, Kate Werner
 - b.v. Transportation – Elisabeth Hurlbert
 - b.vi. Policy Review – Gary Braun, Tom Kastan (chair)
 - b.vii. Finance – Gary Braun (treasurer), Elisabeth Hurlbert

c. Director Evaluation

c.i. Evaluation team requests Ryan get the full 8.33% raise

c.ii. Motion

c.ii.1. 1st: Gary Braun

c.ii.2. 2nd: TomKastan

c.ii.3. Unanimous

8. Unfinished Business:

(a) Employee Benefits Proposals

a. EPIC Life Insurance, accidental death and dismemberment Group Benefits Proposal

i. Motion to approve

1. 1st: Tom Kastan

2. 2nd: Sara Line

3. Unanimous

(b) Policy 604 (tabled in March)

(c) Policy 902 (Rebecca to add application)

(d) Policy 615 (Ed Committee)

(e) Policy 806 (meet with Resource Officer)

9. Announcements:

(a) **Next meeting September 11**

(b) Staff back in building August 18th

(c) Back to school September 2nd

Motion to adjourn at 8:26pm

a. 1st: Sara Line

b. 2nd: LauraStelter

c. Unanimous