

**Arcadia Charter School  
School Board Monthly Meeting Minutes  
October 9, 2014**

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

1) Call meeting to order at 6:31pm

2) Verify Quorum

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sheri	X	X	X								
Tom	X	X	X								
Kate	X	X	X								
Gary	X		X								
Sarah W		X	X								
Sean	X	X	X								
Sara L	X		X								
Elisabeth	X	X									
Laura	X										

\*Also present: Ryan Krominga, Paul Wehling

3) Approve Agenda

- a) 1<sup>st</sup>: Gary Braun
- b) 2<sup>nd</sup>: Sean Fox
- c) Unanimous

4) Approve Consent Agenda

- a) September minutes
- b) Policy 209 Code of Ethics
- c) Policy 100.1 Name of the School District
- d) Policy 102 Equal Education Opportunity
- e) Policy 105 Admissions

Motion to Approve

- 1<sup>st</sup>: Tom Kastan
- 2<sup>nd</sup>: Kate Werner
- Unanimous

5) Introduce Student Representatives

- a) Eric Tolson- Senior
- b) Paul Wehling- Freshman
- c) Nick Pumper- Senior

6) Speaker's Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes.

## 7) Reports

- a) Finance Committee Report
  - i) Bank Reconciliation Reports
    - (1) August 2014 - no concerns
  - ii) Grants and Fundraising Review
    - (1) Student Council hosting Halloween Dance on Nov 7, 2014
    - (2) Start Student Council fund with revenue from dance
  - iii) Financial Due Dates
    - (1) Financial Audit Oct 9, 2014
    - (2) Verification of Education Benefits Application (Free/ Reduced Lunch)
  - iv) Expenditure/Revenue Report
    - (1) Revised budget – address expenditures concerns
  - v) Cash Flow Report
    - (1) No Concerns
  - vi) Assigned Fund Balance Report
    - (1) Added Spring Play and Prom Revenue from FY14
    - (2) New Assigned Funds – Social Activities
  - vii) Revised Budget – FY15
    - (1) Bold areas changed
    - (2) Excess: Tech (\$10,000), Health Insurance (\$12,000), Project Fund (\$1000)
    - (3) Of the Excess Revenue of \$23,383.36, we propose to put \$10,000 toward Technology, \$12,000 toward Health Insurance, and \$1,000 toward the Student Project Fund Motion to approve the budget
      - (a) 1<sup>st</sup>: Gary Braun
      - (b) 2<sup>nd</sup>: Sean Fox
      - (c) Unanimous
      - (d) Revenue: \$1,559,142.50      Expenditure: \$1,527,576.29
- b) Director's Report
  - i) Ryan has been working on the 2013-2014 Annual Report and World's Best Workforce Annual Report
  - ii) Ryan will present to the Northfield School Board on January 19, 2015
  - iii) Northfield Schools will need to go through a new process to continue to authorize Arcadia. MN Department of Education is developing a new process.
- c) Chair Report
  - i) Committees need to send their meeting minutes to Kim Hansen for transparency.
  - ii) Motion to move the December meeting to December 9 at 6:30pm
    - (1) 1<sup>st</sup>: Tom
    - (2) 2<sup>nd</sup>: Sara
    - (3) Unanimous
  - iii) Board & Staff Potluck before Presentation Night on Friday, Feb 27 4:30 – 6:00pm
  - iv) Presented Board Survey Results

- d) Marketing Committee Report
    - i) Next meeting: October 20 at 4:30pm
    - ii) Marketing in the Past
    - iii) Goal: share with the community what Arcadia is “about”
    - iv) Upcoming Celebration Nights
      - (1) November 20
      - (2) January 27
      - (3) March 9
    - v) Advertisement
    - vi) Intentional invitations to community members
  - e) Fundraising Committee Report
    - i) Set fundraising goals for 2014-2015
      - (a) Raise funds to finish flooring in ROR and the Approach (future library) - \$5,000
      - (b) Raise funds for lowering the lighting in the ROR and Approach (future library)
      - (c) Raise funds for countertops and seating for the Approach (future library)
      - (d) Raise funds for technology – possibly a 3D printer
    - ii) Give to the MAX Day
    - iii) ThanksGive is scheduled for December 5
    - iv) Next meeting: October 22 at 4:00pm
- 8) Discussion and Action Items
- a) Policy 103 Complaints - tabled
    - i) Tom and Sarah will research other organization’s policies
    - ii) Policy Committee will meet on November 20 at 4pm
  - b) Policy 104 School District Mission Statement – Changed to reviewing *every* year – first reading
  - c) Review Mission Statement - tabled
  - d) Employee Health Insurance
    - i) Miscommunication between board and finance committee
    - ii) New costs from Blue Cross/ Blue Shield are very high
    - iii) Proposal – for \$12,000 toward insurance
      - (1) Arcadia will cover the cost of the individual employee beginning in November 2014.
      - (2) Arcadia will contribute \$75 toward the cost of each dependent an employee enrolls in Arcadia’s Health Care Plans
      - (3) Scenarios
        - (a) Employee elects school health care coverage – Arcadia will cover the cost of the individual employee. The school will contribute \$75 towards each dependent enrolled in Arcadia’s Health Care Coverage
        - (b) Employee elects school health care coverage and the cost is below \$400 – the balance from the difference of the employee’s monthly premium and \$400 can be applied to: monthly premium of a dependent (this is different from the \$75 credit for dependents, paid by Arcadia Charter School.
        - (c) Employee elects school health care coverage and does not have

dependents – If a balance remains between the difference of the employee’s monthly premium and \$400, the remaining balance may be applied towards other policies, such as AFLAC. This is a grandfather clause for those employee enrolled in AFLAC.

(d) Employee declines school health care coverage – The employee will have a total of \$400 to put towards other benefit policies, such as AFLAC.

(4) Motion to approve

(a) 1<sup>st</sup>: Tom Kastan

(b) 2<sup>nd</sup>: Sarah Wallis

(c) Unanimous

e) Policy 531 Pledge of Allegiance - Reviewed

f) Statement of Assurances

i) Motion to approve the statement of assurances

(1) 1<sup>st</sup>: Sarah Wallis

(2) 2<sup>nd</sup>: Gary Braun

9) Announcements

a) Fall Break Oct 16 & 17

b) Presentation Night Oct 23<sup>rd</sup>

c) Conferences Nov 3 & 4

d) Next meeting is November 13, 2014

10) Motion to Adjourn

a) 1<sup>st</sup>: Tom Kastan

b) 2<sup>nd</sup>: Sean Fox

c) Unanimous