

Arcadia Charter School
Board Meeting Minutes
April 9, 2015

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

1. Call meeting to order at 6:34pm
2. Verify Quorum

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sheri	X	X	X	X	X		X	X	X		
Tom	X	X	X	X	X		X	X	X		
Kate	X	X	X	X	X		X		X		
Gary	X		X	X	X		X	X	X		
Sarah W		X	X	X	X		X	X	X		
Sean	X	X	X	X	X		X	X	X		
Sara L	X		X		X		X				
Elisabeth	X	X			X		X		X		
Laura	X			X	X				X		

*Also present: Ryan Krominga, Rebecca McMullen

3. Approve agenda
 - a. 1st: Gary Braun
 - b. 2nd: Laura Stelter
 - c. Unanimous

4. Consent Agenda:
 - a. March minutes
 - b. February minutes

Motion to Approve Consent Agenda

- a. 1st: Sean Fox
- b. 2nd: Sarah Wallis
- c. Unanimous

5. Speaker's Corner- No Speaker

6. Reports

- a. Finance Report
 - i. Bank Reconciliation Reports
 1. No bank statements to date. No reconciliation.

- ii. Grants and Fundraising Review
 - 1. Received a grant from Guthrie Theater for \$100 towards bussing.
 - 2. Target Grant request for Middle School service project for \$50 for water balloon fight to raise money for the Children's Home Society.
 - 3. Script Program update: Fundraising Committee purchased \$800 of SCRIP cards and we're waiting for arrival. Approximately 10 vendors.
 - 4. Papa Murphy's Fundraiser- April 15, 2015. Arcadia gets 10% on regular priced purchases if customers name Arcadia.
 - 5. Paper Donation: Mac Samples & Mason Hanson, Alumni Families: 100,000 sheets/copy paper
- iii. Financial Due Dates
 - 1. Rebecca attended a Lease-Aid application workshop. Lease-Aid application due sometime this spring. Specific deadline to be determined.
- iv. Expenditure/Revenue Report
 - 1. See items Budget Comparison Report
 - 2. Watch repair maintenance.
 - 3. Watch phone.
 - 4. Continue to monitor teacher sub.
- v. Cash Flow Report – No concerns
- vi. Assigned Fund Balance Report
 - 1. \$6,500 moved to technology and building and maintenance (approved 3/12/15)
- vii. Motion to approve the revised Special Education Budget for FY15
 - 1. 1st: Gary Baur
 - 2. 2nd: Laura Stelter
 - 3. Unanimous
 - 4.
- b. Director's Report
 - i. 2015-2016 Lottery – 16 6th grade applications. Grades 8-12 are full with waiting lists. There are 3 places available in grade 6 or 7.
 - ii. School Calendar – proposed 2015-2016 calendar to review. Vote next meeting.
 - iii. MCA Testing – State Electronic Testing
 - iv. ACT Exam Reminder – April 28th, 2015 at Community Resource Bank for all 11th grade students – make up day on May 12, 2015
 - v. MDE Training – Ryan & Rebecca will attend Uniform Grant Guidance workshop
 - vi. Community Outreach – 3 Carleton College seniors creating challenge math for Arcadia.
 - vii. School Events
 - 1. Chris Koza Residency – has begun. Performance at Arcadia on May 1, 2015.
 - 2. Senior Presentation Nights – May 12 & May 14
 - 3. May Term – Begins May 18
- c. Chair Report
 - i. Sheri and Laura attended a MACS training: What it Takes to Make Governance Work
 - ii. Recommendations:
 - 1. Find someone to take minutes that is not a board member
 - 2. Determine which committees are truly board committees
 - 3. Implement a Self-Evaluation for board members each year
 - 4. Make the Director's position more sustainable – Ryan will bring up to staff
- d. Student Report – no report
- e. Education Committee Report – postponed until March meeting

7. Unfinished Business

8. New Business

- a. MACS membership renewal for 2015-2016
 - i. Motion to approve continuation of Minnesota Association of Charter Schools membership for 2015-2016
 1. 1st: Gary Braun
 2. 2nd: Sean Fox
 3. Unanimous
- b. Preliminary Budget discussion FY 2016
 - i. Rebecca explains UFARS codes -
- c. Site Visit
 - i. Dr. Richardson will be visiting on Thursday, April 30 for the annual site visit

9. Announcements:

- a. **Wednesday, May 13, 2015 - Next School Board Meeting**
- b. Senior presentation evenings May 12 and May 14
- c. Dates for election process-
 - March 30 - announce available seats
 - May 4 - applications due
 - May 5 - prepare ballots
 - May 18 - mail ballots
 - June 4 - ballots due
 - June 5 - announce results
 - June 11 - certify results

Motion to Adjourn

- a. 1st: Gary Braun
- b. 2nd: Kate Werner
- c. Unanimous