

Arcadia Charter School  
 School Board Meeting Minutes  
 August 13, 2015

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

*Minutes are in italics*

1. Call meeting to order  
 – Meeting called to order at 6:36pm
2. Verify Quorum  
 – Quorum verified:

	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>
<i>Sheri</i>	<i>x</i>										
<i>Tom</i>	<i>x6:46</i>										
<i>Kate</i>											
<i>Gary</i>	<i>x</i>										
<i>Sarah W</i>	<i>x</i>										
<i>Sean</i>	<i>x</i>										
<i>Sara L</i>	<i>x</i>										
<i>Elisabeth</i>											
<i>Laura</i>											

*Also present: Ryan Krominga, Patrick Exner, Rebecca McMullen, (Kathy Ingraham, minutes)*

3. Approve agenda  
 – Motion to approve agenda: Sean 1<sup>st</sup>, Sarah 2<sup>nd</sup>, unanimous
4. Consent Agenda:
  - (a) Minutes from June 11, 2015
  - (b) Letter of Agreement- Matt Everhart- HS Advisor/Social Studies
  - (c) Letter of Agreement- Linda Goozen- Educational Assistant
  - (d) Letter of Agreement- Allison Peterson- Educational Assistant
  - (e) Letter of Agreement – Dominique Bly – Educational Assistant
  - (f) Letter of Agreement – Stephanie Rezak – Clerical
 – Motion to approve consent agenda with additions: Gary 1<sup>st</sup>, Sean 2<sup>nd</sup>, unanimous
5. Speaker’s Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.  
 – No community members present.
6. Reports:

(a) Finance Committee Report

- Gary reviewed the August 12, 2015 Finance Committee Meeting Minutes (handouts)

(b) Director's Report

- Ryan reviewed the August 13, 2015 Director's Report (handout).
  - o School Enrollment - Ryan will review the enrollment with Patrick.
  - o New Year Mailing – the mailing going out the week of the 24<sup>th</sup> should include test scores.
  - o Meet the New Director – Patrick will make introductory remarks at 4:30.
  - o 2014-15 Goals for Math & Reading – Arcadia should look at new goals in the next 30 days.
  - o 2014-15 Director Goals – The board should discuss Patrick's goals at the September 15 Board meeting

(c) Chair Report

- Sheri – Sending out a board survey, the results will be used to set this years goals. We need to get more parents involved on committees. We should have some board members attend City Council meetings.

7. Unfinished Business:

(a) High School requirements policy- second reading

- The credits will remain the same with 2 ½ credits minimum for project requirements.
- Motion to approve Arcadia Charter School Graduation Requirements 613: Sara L 1<sup>st</sup>, Sarah W 2<sup>nd</sup>, unanimous

(b) Food Service Agreement

- Rebecca discussed using Lancer Dining Services for our food service company. They currently cater for STEM school in Faribault and Anna's Bananas in Northfield so they are familiar with catering to schools. They know the paperwork, contracts and menu requirements involved in working with schools. The price for us will be another \$2-4,000/year, however, cost to families will remain the same. Having a 9-12<sup>th</sup> grade menu offered to 6<sup>th</sup>-12<sup>th</sup> grade was okayed by the auditor. They'll provide one entrée and one alternative (on Fridays the alternative will be pizza). Menus and order forms will be available at the Aug/Sept school conferences so students will have lunch available to them the 1<sup>st</sup> week of school. Discussed looking into online orders and the menu on our website.
- Motion to approve Lancer Dining Service as Arcadia's food service company: Tom 1<sup>st</sup>, Sean 2<sup>nd</sup>, unanimous

8. New Business:

(a) Elect Board Officers 2015-2016

- Motion to approve Sheri Acosta as board chair for the 2015-16 school year: Sara L 1<sup>st</sup>, Tom 2<sup>nd</sup>, unanimous
- Motion to approve Kate Wegner as secretary for the 2015-16 school year: Sara L 1<sup>st</sup>, Sarah W 2<sup>nd</sup>, unanimous

- *Motion to approve Gary Braun as treasurer for the 2015-2016 school year: Sheri 1<sup>st</sup>, Sara L 2<sup>nd</sup>, unanimous*
  - *Motion to approve Tom Kastan as vice chair for the 2015-16 school year: Gary 1<sup>st</sup>, Sean 2<sup>nd</sup>, unanimous*
- (b) Approve annual budget FY 2016
- *Handout*
  - *Funding is the only thing that changed.*
  - *A 2% raise for employees is included. Next year will reflect another 2% raise.*
  - *Board will revise the budget once or twice during the school year.*
  - *Revenue: \$(1,608,676.52)*
  - *Expenditures: \$1,571,359.86*
  - *Motion to approve the revised budget: Sara L 1<sup>st</sup>, Sarah W 2<sup>nd</sup>, unanimous*
- (c) Letter of Agreement- Patrick Exner- Executive Director
- o Remove Ryan Krominga as check signer.
    - *Motion to remove Ryan Krominga as check signer: Sean 1<sup>st</sup>, Sarah W 2<sup>nd</sup>, unanimous.*
  - o Add Patrick Exner as check signer.
    - *Motion to add Patrick Exner as check signer: Sara L 1<sup>st</sup>, Tom 2<sup>nd</sup>, unanimous.*
  - o Name Patrick Exner as the MDE Authorizer.
    - *Motion to have the board grant Patrick Exner access to the External User Access Recertification System: Sean 1<sup>st</sup>, Sara L 2<sup>nd</sup>, unanimous*
  - o Appoint Patrick Exner to role of PDSO for f1 Visa.
    - *Motion to appoint Patrick Exner to role of PDSO for f1 Visa: Sean 1<sup>st</sup>, Tom 2<sup>nd</sup>, unanimous*
  - o Remove Ryan Krominga as debit card holder and signee.
    - *Motion to remove Ryan Krominga as debit card holder and signee: Gary 1<sup>st</sup>, Sean 2<sup>nd</sup>, unanimous*
  - o Add Patrick Exner as debit card holder and signee.
    - *Motion to add Patrick Exner as debit card holder and signee: Sara L 1<sup>st</sup>, Sarah W 2<sup>nd</sup>, unanimous*

9. Announcements:

- (a) First Day of School September 8
- (b) DJJD Parade September 13
- (c) **Next Meeting** – Tuesday, September 15
- (d) New Director Meet and Greet – September 17, 3:00-6:00pm, introductory remarks at 4:30
- (e) Back to School Picnic Wednesday, September 2<sup>nd</sup>, 5:00pm, Spring Creek Pavilion

*Motion to adjourn the Arcadia School Board Meeting: Sean 1<sup>st</sup>, Tom 2<sup>nd</sup>, unanimous. Meeting adjourned at 7:35pm.*