

Arcadia Charter School  
 School Board Meeting Minutes  
 November 17, 2015

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

1. Call meeting to order  
 – Meeting called to order at 6:37pm
2. Verify Quorum  
 – Quorum verified: yes

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<i>Sheri</i>	x	x	x								
<i>Tom</i>	x6:46	x	X7:00	X							
<i>Kate</i>		x	x	X							
<i>Gary</i>	x	x	x	X							
<i>Sarah W</i>	x	x	x	X							
<i>Sean</i>	x	x	x	X							
<i>Sara L</i>	x	x	x	6:43							
<i>Elisabeth</i>											
<i>Laura</i>			X6:41	x							

Also present: Patrick Exner, Rebecca McMullen, Mark Ross, Lisa Malecha, (Kathy Ingraham, minutes)

3. Approve agenda
4. Consent Agenda:
  - a. October minutes
  - b. 1<sup>st</sup> – Sean
  - c. 2<sup>nd</sup> - Gary
  - d. Unanimous
5. Speaker’s Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes.
6. Reports:
  - a. Finance Committee Report
    - a.i. Report reviewed by Gary
    - a.ii. S.H.I.P. grant for \$500 to purchase physical education equipment
    - a.iii. S.H.I.P. grant application submitted for \$1,414 to start LGBT support group
    - a.iv. Grant application submitted for \$10,000 to Northfield Shares to create outdoor classroom and performance space
    - a.v. Student Project grant approved by Ed Committee for \$220.70 for Tesla Room mural

- a.vi. Audit Upload due Nov 30
- a.vii. Verification for FAR on Nov 15 – already submitted
- a.viii. STAR report due Nov 23
- a.ix. Fund 2 balance is billed ahead for the month – this explains the discrepancy
  - a.x. Assigned Fund Balance Report – ILEO Project for lego robotics has been created
- b. Director's Report
  - b.i. Added two 7<sup>th</sup> graders. Middle school is at 52 students and the high school is at 75 students.
  - b.ii. We have 9 students taking at least one college course this year
  - b.iii. Fall Open House – well attended (15 families)
  - b.iv. Presentation Night and end of Quarter 1 – large turnout of families
  - b.v. Give to the Max – we raised \$17, 390 to go toward internal renovations and online curriculum
  - b.vi. Parent Teacher Conferences – 90% attendance – May Term Packets handed out
  - b.vii. No School: Wednesday, Nov 25-27
  - b.viii. ThanksGive – December 4 at 7pm
  - b.ix. State and Federal Reporting – Dates and Completion
    - b.ix.1. Nov 23 – STAR Report – completed and submitted
    - b.ix.2. Nov 25 – Authorizer Report - completed and submitted
    - b.ix.3. Dec 1 – World's Best Work Force Report – in progress
    - b.ix.4. Dec 1 – Charter School Safety Report – in progress
  - b.x. Employee Benefits – renew Health Insurance (Blue Cross/Blue Shield) by January 1, 2016
- c. Marketing and Fundraising Report
  - c.i. Focused on creative ways to get our name out to the community
    - c.i.1. Website – new school website
    - c.i.2. Give to the Max
- d. Facilities Committee Report
  - d.i. Survey built around a question from 2014 survey
  - d.ii. sent out Oct 29 – Nov 9, 2015 – 64 responses
  - d.iii. Five Community-Identified Areas for Facilities Improvement
    - d.iii.1. Interior furnishings, appearance, and organization
    - d.iii.2. Quiet Space/Specialized Classroom Space/ Group Space/  
More space
    - d.iii.3. Active Space/ Gym
    - d.iii.4. Staff/ Special Needs/ Transgender Bathroom
    - d.iii.5. Exterior Improvements

- d.iv. Next step: Architects toured the building and have the results of the survey – meet with them to discuss possibilities for the building – hope to come to the next board meeting with more information

7. Unfinished Business:

- (a) none

8. New Business:

a. Director's Goals

- a.i. Review of 90 Day Entry Plan - extend 30 days for 120 days total
- a.ii. Another 90 days for Mid-Term Goals – revisit in March
- a.iii. Goals to accomplish for mid-term
  - a.iii.1. Continue to Learn
  - a.iii.2. Finish full round of teacher evaluations
  - a.iii.3. Create more organized tracking system of finances
  - a.iii.4. Create more time to meet with students
  - a.iii.5. Expand community partners to better market the school
  - a.iii.6. Secure Lease Aid while working with Landlord
  - a.iii.7. Begin working on collaborative vision for future of school
  - a.iii.8. Nurturing parent relationships

a.iv. Discussion on director evaluation

b. Policy 210-1 Conflict of Interest (modified)

- b.i. First reading – directly from MDE
- b.ii. Motion to review it and have second reading at the December meeting
  - b.ii.1. Sara Line
  - b.ii.2. Kate Werner
  - b.ii.3. Unanimous

9. Announcements:

- a. **Our next board meeting is Tuesday, December 15, 2015**
- b. No School November 25-27
- c. ThanksGive December 4th at 7:00pm

Motion to Adjourn at 7:57pm

- 1<sup>st</sup> – Kate Werner
- 2<sup>nd</sup> – Laura Stelter
- Unanimous