Arcadia Charter School

Annual School Board Meeting Agenda

September 8, 2016

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

1. Call meeting to order 6:31pm
2. Verify Quorum
3. – *Quorum verified: yes*

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Aug* | *Sept* | *Oct* | *Nov* | *Dec* | *Jan* | *Feb* | *Mar* | *Apr* | *May* | *Jun* |
| *Sheri* | *X* | X |  |  |  |  |  |  |  |  |  |
| *Sean* |  | X |  |  |  |  |  |  |  |  |  |
| *Kate* |  |  |  |  |  |  |  |  |  |  |  |
| *Gary* |  | X |  |  |  |  |  |  |  |  |  |
| *Sarah W* | *X* | X |  |  |  |  |  |  |  |  |  |
| *Laura* | *X* | X |  |  |  |  |  |  |  |  |  |
| *Tiana* | *X* | X |  |  |  |  |  |  |  |  |  |
| *Jennifer* | X | X |  |  |  |  |  |  |  |  |  |
| *Rachel* | X | X |  |  |  |  |  |  |  |  |  |

1. *Also present: Julie Cohrs and Rebecca McMullen Sheri and Laura left the meeting at approximately 8:00pm*
2. Approve agenda

a) 1st Sheri

b) 2nd Jennifer

c) Unanimous

1. Consent Agenda:
   1. August 11, 2016 minutes
   2. Employee Agreements
      1. Craig Hern, Sped Para
      2. Kelly Stadler, Sped Para
      3. Danielle DeGagne, Sped Para
   3. Contracts:
      1. Sharon Miller, School Nurse

Approve Consent Agenda

a) 1st Gary

b) 2nd Tiana

c) Unanimous

1. Speaker’s Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.

- Allison McCusker

1. Reports:
   1. Finance Committee Report

Gary Braun, Treasurer

-Bank Reconciliation

-Donations

- Financial Due Dates

- Expenditures and Revenue

* 1. Chair Report
* Exploration of buying the building
* Sean is the IoWA (Identified Official with Authority)
* Board Goals for the year
* Updating the Website
* Google Drive as a repository for Board Documents
  1. Julie’s Report
* Enrollment
* Change Management
* Working on/Working with Job Description for Transition Director
* Report on Workshop week
* New Hires and New School Nurse
* Parent Feedback Sessions
* Sarah Wallis Speaks on Assessment
  1. Transition Advisory Committee Report

Rachel Matney, Transition Committee Member

a) Reconciliation work with Staff and Parents and Students

- Parent Meetings

* Community Wide Town Hall
* Expectations for Julie about Reconciliation (See Julie Cohr’s Scope Doc) for specifics, most deadlines are currently September, 2016
* Designate more specific dates for Deadlines including the Town Hall Meeting
* Town Hall Meeting scheduled tentatively for October 6

b) Recruiting

* Questions from Staff about the Transition Committee Meetings, 4 Board members and various others in attendance
* Interim Director Recruitment
* Process Conversation- What is the process? Where is the place for communication? How is communication delivered?

c) Running the School

-

1. Unfinished Business- N/A
2. New Business
   1. Transition Advisory Committee Next Steps

* Town Hall Meeting Date October 6, 2016
* Discussion of process for potential hiring of Arcadia Interim Executive
* Move to approve the amended hiring process as Rachel Matney captured and will be sent to the board (see attached document)

a) 1st Rachel

b) 2nd Tiana

c) Unanimous

Review of Interim Executive Director Job Description

* Motion to approve the Interim Exectutive Director Job Description (see attached document)

1. 1st Gary
2. 2nd Laura
3. Unanimous
   1. Revised 2016-2017 Budget

1st Review

* 1. Board Committees Assignments:
     1. Finance
     2. Election
     3. Policy
  2. School Committees
     1. Marketing/Fundraising
     2. Education
     3. Facilities (is this board?)
     4. – Would Technology be a good committee to add?

- Are consistent meeting times communicated?

1. Announcements
   1. DJJD Parade September 11
   2. Next Meeting October 13
2. Adjourn (approximately 8:30pm)

1st Rachel

2nd Jennifer

Unanimous