

Arcadia Charter School  
School Board Meeting Minutes  
May 16, 2017

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

**2016-2017 Board Goals**

1. *Complete hiring of Executive Director*
2. *Prepare Arcadia for a smooth transition to a long-term Executive Director*
3. *Get broader participation in committees and parent team*

1. Call meeting to order at 6:32
2. Verify Quorum: Tiana Wells, Kate Werner, Laura Stelster, Sean Fox, Sarah Wallis, Gary Braun. (Rachel Matney attended by phone at 7:15)
3. Approve Agenda, 1st Kate Werner, 2nd Tiana Wells, approved unanimously
4. Consent Agenda - April 13, 2017 minutes  
1st Laura Stelster, 2nd Kate Werner, approved unanimously
- 5.
6. Speaker's Corner - - This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
7. Reports:
  1. Director's Report: a meal provider has been found for next school year. Food will have to be picked up from Prairie Creek daily. Director is communicating with an organization that provides European tours for schools. She will promote a student trip for school year 2018-19 school year. Some programs have requested use of the school space this summer and the Director is arranging these agreements using the rate schedule that she created. A revised budget has been set by the finance committee. The Health/P.E. position is being eliminated and a nurse will be hired half-time rather than full time for next year. P.E. will be offered through advisories next year. The new sign will be painted on June 3rd and will be installed this summer.
  2. Chair Report: The director search process is moving ahead. Two candidates will be present 5/17 for a staff/school community interview before final decision will be made by the board. The board will have a special meeting to hire the new director before the June board meeting.

3. Finance Report: given by BKDA employees Charlotte Wagner and Christina Wordes. A packet was given to the school board showing assets and liabilities, with a current spending deficit of about \$109,000. The extra expenses were due to payment of unemployment fees, higher health care costs, and the costs of transition to an interim director that occurred during this school year. The school's fund balance as of June will be \$139,000, 6.5%. A budget for next school year will be brought to the board in June.
4. Facilities Report: The current building owner is interested in selling the building at the end of this lease period, 2021.

#### 8. Unfinished Business

1. Second reading of revised policy 524.2 addressing student technology use, motion to approve 1st Sarah Wallis, 2nd Kate Werner, passed unanimously.
2. Second reading of revised policy 441, addressing staff technology, motion to approve 1st Tiana Wells, 2nd Laura Stelter, passed unanimously.
3. Second reading of revised policy 528 addressing staff technology, motion to approve 1st Sarah Wallis, 2nd Tiana Wells, passed unanimously.

#### 9. New Business

1. Board resolution to approve the closing of payroll account at Community Bank, 1st Laura Stelter, 2nd Kate Werner, passed unanimously.
2. Immediate approval of revised policy 105 regarding admission, motion to approve 1st Laura Stelter, 2nd Tiana Wells, passed unanimously.
3. Immediate approval of revised policy 201 regarding legal status of board members, motion to approve 1st Laura Stelter, 2nd Tiana Wells, passed unanimously.
4. First reading on revised policies 105, 604, 614, 615
5. Director evaluation: committee met and created an evaluation form to be used to evaluate the director. Results of the evaluation have been summarized and shared with the board. It was suggested that the director evaluation be made more transparent to staff. This year's director evaluation was based on goals that were created at the beginning of her term in Oct. There may be value in looking at how other schools evaluate their administrators.
6. Board self-evaluation: completed through a survey completed by board members. Discussion of results included acknowledgment of strengths and challenges of this board.
7. Approval of Re-authorization, unanimously approved.
8. Announcements: Staff development on bullying occurred during staff meeting 5/10.
9. Next board meeting June 8th.

9. Motion to adjourn, 1st Sarah Wallis 2nd Kate Werner passed unanimously. Meeting adjourned at 8:55