

**Arcadia Charter School
School Board Monthly Meeting Minutes
November 11, 2014**

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

1) Call meeting to order at 6:30pm

2) Verify Quorum

| | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June |
|-----------|-----|------|-----|-----|-----|-----|-----|-------|-------|-----|------|
| Sheri | X | X | X | X | | | | | | | |
| Tom | X | X | X | X | | | | | | | |
| Kate | X | X | X | X | | | | | | | |
| Gary | X | | X | X | | | | | | | |
| Sarah W | | X | X | X | | | | | | | |
| Sean | X | X | X | X | | | | | | | |
| Sara L | X | | X | | | | | | | | |
| Elisabeth | X | X | | | | | | | | | |
| Laura | X | | | X | | | | | | | |

*Also present: Ryan Krominga, Rebecca McMullen, Paul Wehling

3) Approve Agenda

- a) 1st: Kate Werner
- b) 2nd: Tom Kastan
- c) Unanimous

4) Approve Consent Agenda

- a) October minutes
- b) Approve contract for Lori Coleman - Fulltime Special Ed Para

Motion to Approve

- 1st: Kate Werner
- 2nd: Tom Kastan
- Unanimous

5) Speaker's Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes.

6) Reports

- a) Finance Committee Report
 - i) Bank Reconciliation Reports
 - (1) September 2014 - no concerns
 - ii) Grants and Fundraising Review

- (1) Halloween Movie Night to raise money for Ride Across America – made approximately \$20.
 - (2) Student Council Halloween Dance - No revenue reported at this time.
- iii) Financial Due Dates
 - (1) Financial Audit: Fiscal Year, 2014 Financial Audit due by Dec 21, 2014
- iv) Expenditure/Revenue Report
 - (1) Revised budget – address expenditures concerns
 - (a) Redistributed tech purchases to other budget lines for example cell stipends. Consequently, expenses in that line are being reduced.
- v) Cash Flow Report
 - (1) Adjusted expenditures to revised budget. No concerns
- vi) Assigned Fund Balance Report
 - (1) No activity in October
- b) Director’s Report
 - i) Northfield School District will go through the re-authorization with MDE to continue to authorize Arcadia Charter School
 - ii) Annual Report - overview
 - iii) 2014-2015 Director Goals
 - (1) Delegate more duties: State Testing, Presentation Day/Night Planning, etc.
 - (2) Create/Build more time for Teaching and Learning (coaching, mentoring all staff) time into Director’s Schedule
 - (3) Educate staff on technology more. New advances, classroom technology that augments learning and enhances it.
 - (4) Design a curriculum writing summer workshop
 - (5) Document project process to put on the school website
 - (6) Evaluate high school credit system, look for updates
 - (7) Re-think physical design of high school advisories with student help
 - (8) Integrate JMC (online database) throughout the school system
 - (9) Integrate Project Foundry into Middle School Project Process
 - (10) Design Project Foundry implementation for parents (15-16 school year)
 - iv) Upcoming Events
 - (1) Give to the Max – Nov 13, 2014
 - (2) Thanksgiving – Dec 5, 2014
 - (3) Open House – Nov 20, 2014
 - (4) College Information Night – Dec 16, 2014
 - (5) Presentation Day – Dec 19, 2014
- c) Chair Report
 - i) Meeting **Tuesday**, December 9 – due to Winter Walk
 - ii) MACS will come in to do Board Training
- d) Student Representative Report
 - i) Halloween Dance
 - ii) Student Council is organizing a fun day each month – November is Twin Day
 - iii) Organizing a Forum for student body to voice concerns
- e) College Prep Committee

- i) College Information Night – Tuesday, Dec 16
 - ii) Two ACT/SAT Strategies Nights planned
- 7) Unfinished Business
- a) Policy 104 – second reading
 - i) Motion to Approve
 - (1) Gary Braun
 - (2) Laura Stelter
 - (3) Unanimous
- 8) New Business
- a) Review Mission Statement
 - b) Statement of Assurances
 - i) Motion to Approve
 - (1) Gary Braun
 - (2) Sean Fox
 - (3) Unanimous
 - c) Approve Director’s Goals for 2014-2015
 - i) See Director’s Report for more information
 - ii) Add a goal of “Communication of Expectations for Staff Members”
 - (1) Motion to Approve
 - (a) Laura Stelter
 - (b) Sarah Wallis
 - (c) Unanimous
- 9) Announcements
- a) Next meeting – **Tuesday, December 9, 2014** – changed from 2nd Thursday due to Winter Walk
 - b) Open House Thursday, November 20, 6-8pm
 - c) Staff Workshop Day – Wednesday, November 26
- 10) Motion to Adjourn
- a) 1st: Gary Braun
 - b) 2nd: Sean Fox
 - c) Unanimous