

Arcadia Charter School  
 School Board Meeting Minutes  
 March 10, 2016

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

1. Call meeting to order 6:37pm
2. Verify Quorum

– *Quorum verified: yes*

	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>
<i>Sheri</i>	<i>x</i>	<i>x</i>	<i>x</i>		<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>			
<i>Tom</i>	<i>x6:46</i>	<i>x</i>	<i>X7:00</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>			
<i>Kate</i>		<i>x</i>	<i>x</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>			
<i>Gary</i>	<i>x</i>	<i>x</i>	<i>x</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i> left at 6:50	<i>X</i>			
<i>Sarah W</i>	<i>x</i>	<i>x</i>	<i>x</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>			
<i>Sean</i>	<i>x</i>	<i>x</i>	<i>x</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>	<i>X</i>			
<i>Sara L</i>	<i>x</i>	<i>x</i>	<i>x</i>	<i>6:43</i>	<i>6:47</i>	<i>6:40</i>	<i>6:31</i>				
<i>Elisabeth</i>					<i>X</i>	<i>X</i>	<i>6:35</i>	<i>X</i>			
<i>Laura</i>			<i>X6:41</i>	<i>x</i>		<i>x</i>	<i>X</i>	<i>7:06</i>			

*Also present: Patrick Exner, Rebecca McMullen*

3. Approve agenda
  - (a) 1<sup>st</sup> - Sean
  - (b) 2<sup>nd</sup> - Elisabeth
  - (c) Unanimous
4. Consent Agenda:
  - (a) February minutes
  - (b) Policy 301
  - (c) Policy 306
 Motion to approve
  - 1<sup>st</sup> – Sean
  - 2<sup>nd</sup> – Elisabeth
 Unanimous
5. Speaker’s Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes.
6. Reports:
  - (a) Finance Committee Report
    1. Bank Reconciliation Report – no concern
    2. Grants & Fundraising Review
      1. Box Tops for Education: generated \$75

2. Considering starting Milk Moola Fundraising through Kwik Trip
3. Review Script Card program and how to keep it active
3. Financial Due Dates – Lease Aid training on April 7th
4. Expenditure/Revenue Report – See items on Comparison Report
5. Cash Flow Report – no concerns
6. Assigned Fund Balance Report – Purchase from School Outfitters for furniture
7. Budget for 16-17
  1. Patrick and Rebecca will work on the budget. Preliminary budget brought to Finance Committee by April. Board will have first reading at April's meeting and final approval at the May Board meeting.

(b) Director's Report

1. Enrollment: 128 students – MS 53 – HS 75
2. School Events
  1. PSEO Requirements
    1. High School staff & Education Committee developed to ensure students remain on track for high school graduation and are college ready when they begin PESO
  2. 2016-2017 School Lottery – April 1, 2016
    1. Applicants for each grade except 11<sup>th</sup> grade for next year.
  3. Authorizer Update
    1. Dr. Richardson is retiring. Northfield Public Schools is still committed to authorizing Arcadia.
3. March State & Federal Mandated Reporting
  1. Checked the infrastructure and entered students for MCA Testing
  2. Professional Development Annual Report Submitted
4. Upcoming Events
  1. March 18: Presentation Afternoon and End of 3<sup>rd</sup> Quarter
  2. March 21-28: Spring Break
  3. March 28: No School Students-(Staff Work Day)
  4. March 31-April 19: MCA Testing Window
  5. April 1: 2016/17 Enrollment Lottery
  6. April 25-29<sup>th</sup>: Authorizer Site Visit
  7. June 4<sup>th</sup> at 6:30pm: Graduation

(c) Chair Report

1. Elections coming up:
  1. Two Teacher positions available
  2. Two Parent positions available
  3. One At-Large positions available
2. Parent Survey sent out and closes March 10
3. New Staff Survey Developed and completed
  1. Four non-staff board members review and present a summary of the results to Patrick and the board
4. Board Survey coming soon

(d) Marketing and Fundraising Committee

1. Updated website through Mark Ross (parent) and Launch5Media. Social Media activity is increased. Currently marketing the upcoming lottery.

7. Unfinished Business:

(a) 2016-2017 School Calendar

Motion to approve

1<sup>st</sup> – Sarah

2<sup>nd</sup> – Kate

Unanimous

(b) Admission Policy 105

1. First reading of the recommended revisions

(c) Discussion of Policy 730

1. First reading at April's meeting

8. New Business:

(a) Policy 202 School Board Election Process

1. First Reading

(b) Policy 302 School Director

1. First Reading

(c) Policy 303 School Director Selection

1. First Reading

(d) Policy 305 Policy Implementation

1. First Reading

(e) Policy 419 Tobacco Free Environment

1. First Reading

(f) Policy 425.1 Staff Development Specific to SpEd

1. First Reading
2. Discussion regarding section III

(g) New-Mandated State Testing Security and Procedure Policy

1. First Reading

(h) Arcadia By Laws

1. First Reading
2. Discussion of Article IV. Section 4.
3. Motion to strike "Board members will be limited to two consecutive terms"
  1. 1<sup>st</sup> – Sheri
  2. 2<sup>nd</sup> – Sean
  3. Passed by 2/3 vote

9. Announcements:

(a) **Our next board meeting is Thursday, April 14th at 6:30pm**

(b) Presentation Day March 18th 12:40-2:30

(c) Spring Break March 21-25

(d) Teacher Work Day/ No School March 28th

(e) Graduation 6:30pm on June 4th (note the new time due to an unforeseen conflict)

Motion to adjourn  
1<sup>st</sup> – Tom  
2<sup>nd</sup> - Sean  
Unanimous