

Arcadia Charter School
Board Meeting Minutes
Mar 12, 2015

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

1. Call meeting to order at 6:30pm
2. Verify Quorum

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sheri	X	X	X	X	X		X	X			
Tom	X	X	X	X	X		X	X			
Kate	X	X	X	X	X		X				
Gary	X		X	X	X		X	X			
Sarah W		X	X	X	X		X	X			
Sean	X	X	X	X	X		X	X			
Sara L	X		X		X		X				
Elisabeth	X	X			X		X				
Laura	X			X	X						

*Also present: Ryan Krominga, Rebecca McMullen

3. Approve agenda
 - a. 1st: Gary
 - b. 2nd: Sean
 - c. Unanimous

4. Consent Agenda:
 - a. February minutes – moved to April agenda.
 - b. Approve Girl’s basketball agreement –
 - i. 1st: Gary
 - ii. 2nd: Sean
 - iii. Unanimous
 - c. Approve Boy’s basketball agreement –
 - i. 1st: Gary
 - ii. 2nd: Sean
 - iii. Unanimous

5. Speaker's Corner- No speakers.

6. Reports

- a. Finance Report - No concerns.
- b. Director's Report –
 - i. Open house was well attended.
 - ii. Ryan presented Northfield 2015-2016 calendar.
 - iii. No concerns
- c. Chair Report – Making Governance Work March 19, 5-8 pm Brooklyn Center
 - i. Discussed Integration Policy which may be flowed down to charter schools by the state of Minnesota.
 - ii. No concerns
- d. Student Report – no report
- e. Sean Fox – advocating for Arcadia with City Council
 - i. Spoke with Erica Swifle on Northfield City Council about how to keep Arcadia in the loop for Council issues.
 - 1. The city meetings are not very project based or geography based, but is broken up by functions (e.g., all engineering discussions happen at the engineering meeting.). The Arcadia board will need to comb through the all meeting agendas to look for things that can affect the school.
 - 2. Suggestion that we talk with the City Manager.
 - 3. There is a lack of awareness on the Northfield City Council about Arcadia. Comment such as why worry about sidewalks if Arcadia is a private school, and not needing to build infrastructure supporting the school since we only have a lease. It was suggested that we learn what kind of indoctrination or training new council members go through, and get a clear picture of who and what Arcadia is into it. It was also recommended that someone from the board speak in their speaker’s corner about the school.

7. Unfinished Business

- a. Audit – Highlights
 - i. Board members should read the audit each year.
 - ii. Page six has the management discussion, is written by Rebecca, and includes things to keep in mind when reading the rest of the report.
 - iii. Page fourteen shows the Fund Balance.
 - iv. Pages eighteen and twenty provide the Balance Sheet.
 - 1. Compare available funds to outstanding debt
 - 2. Liabilities are things that we have committed to paying by the end of the year.
 - 3. Accrued liabilities are things like the three year lease to purchase computers, where one of three years has been paid.
 - 4. Assigned fund balances are funds specifically earmarked for certain areas, are outside of the regular budget, and can cross fiscal years.
 - v. Page twenty
 - 1. Revenue shows where our funds come from
 - 2. Expenditures show where funds go.
 - vi. Page forty-two shows the findings due to the accounting error.
- b. Facilities Committee Report: The recommendations by the Facilities Committee are:
 - i. that the school stay in its current location as long as possible
 - ii. the Facilities committee look into a lease extension
 - iii. the school focus on use of the available space

8. New Business

- a. Funding request – shifts \$5K to tech fund, \$1.5K to furniture from Fund 1.
 - i. 1st: Gary
 - ii. 2nd: Sarah
 - iii. Unanimous
- b. Computer for Meal Program Food Service – approve \$1.7K from Fund 2
 - i. 1st: Gary
 - ii. 2nd: Tom
 - iii. Unanimous

9. Announcements:

- a. March 13- Staff work day- No School
- b. March 23-27 Spring Break
- c. March 30- Staff work day- No school
- d. March 31- Alumni Event 3pm
- e. **April 9, 2015- Next School Board Meeting**
- f. Dates for election process-
 - March 30- announce available seats
 - May 4- applications due
 - May 5- prepare ballots
 - May 18- mail ballots
 - June 4- ballots due
 - June 5- announce results
 - June 11- certify results

10. Adjourn

- a. 1st: Gary
- b. 2nd: Sean
- c. Unanimous