

Arcadia Charter School
 School Board Meeting Minutes
 February 11, 2016

It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.

1. Call meeting to order 6:30
2. Verify Quorum

– *Quorum verified: yes*

	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>
<i>Sheri</i>	x	x	x		X	X	X				
<i>Tom</i>	x6:46	x	X7:00	X	X	X	X				
<i>Kate</i>		x	x	X	X	X	X				
<i>Gary</i>	x	x	x	X	X	X	X left at 6:50				
<i>Sarah W</i>	x	x	x	X	X	X	X				
<i>Sean</i>	x	x	x	X	X	X	X				
<i>Sara L</i>	x	x	x	6:43	6:47	6:40	6:31				
<i>Elisabeth</i>					X	X	6:35				
<i>Laura</i>			X6:41	x		x	X				

Also present: Patrick Exner, Rebecca McMullen

3. Approve agenda
 - a. 1st - Gary
 - b. 2nd - Laura
 - c. 3rd - Unanimous
4. Consent Agenda:
 - (a) January minutes
 - (b) Motion to Approve
 - a. 1st Sean
 - b. 2nd Tom
 - c. Unanimous
5. Speaker's Corner- This is an opportunity for community members to address the Arcadia School Board on subjects related to the school. Please limit comments to three minutes. Thank you.
6. Reports:
 - (a) Finance Committee Report Finance Committee Report

1. Bank Reconciliation Reports - no concerns
 2. Grants and Fundraising Review – Student Council collecting Box Tops for Education
 3. Financial Due Dates
 1. Lease Application training held in March. Application due later
 4. Expenditure/Revenue Report
 1. See items Budget Comparison Report
 5. Cash Flow Report - no concerns and updated to reflect revenue and expenditures estimates
 6. Assigned Fund Balance Report
 - a. New line is Assigned Gifts & Bequests
 - b. Activity includes Give to the Max and ThanksGive for Revenue. Expenditures to School Outfitters for purchase of student chairs
 - c. New line also for Assigned Math. Revenue for \$500 from private donation
 7. Federal Tax 990. Completed by the auditors on an annual basis. Reflects the calendar year for 2014. Purpose is to review the tax exempt status for the organization. – Presented
 8. Fund Balance Policy Recommendations
- (a) Director’s Report
- a. Enrollment 128 – 53 MS, 75 HS
 - b. PSEO Requirements – high school staff drafted, Ed committee is currently reviewing
 - c. January Open House – 14 families sign-in
 - d. Applications for 2016-2017 School Year – New this year, families can now apply online. Steady number of applications
 - e. All School Field Trip to the Science Museum – successful trip to see exhibit on Race
 - f. Upcoming Events:
 - f.i. Feb 15-17: Vocal Essence WITNESS Residency
 - f.ii. Feb 16 & Feb 18: Early Release for Conferences
 - f.iii. Feb 19: No School, Teacher comp day
 - g. MCA Testing: First two weeks of April
 - h. Reports due: Transportation Report due this year and Authorizer Assurance Report up next year
- (b) Chair Report
- a. Developing New Member Orientation
 - b. Parent Survey will be sent out – done by the end of March
 - c. Developing a Staff Survey of the Director – done by the end of March
 - d. Elections – creating election committee
 - e. Policy Review Committee will meet February 16
- (c) Student Representative Report
- a. Sent out another student survey around project process
- (d) Education Committee Fall/Winter Report
- a. Online Resources – moved to staff discussion
 - b. Health and Sex Ed Curriculum – outside facilitator with Our Whole Lives curriculum implemented in 8th grade Health this spring
 - c. PSEO – staff generated proposal for prerequisites presented, discussion in process
 - d. Curriculum review and renewal process - Working toward drafting a process
 - e. Foreign Language Curriculum – move from Rosetta Stone to Transparent Language for next year
 - f. Student Grant Funds – two applications reviewed, one was funded
- (e) Facilities Committee report
- a. Community Input – space and renovation needs

- a.i. Went to Landlord for support
- a.ii. Lease aid covers 87% of lease, the remaining 13% is out of the operating budget
- a.iii. Looking into creating a non-profit building group to own building
- a.iv. Secured parent investors for down payment
- a.v. Affiliated Building Corporation (non-profit) for the benefit of the school
- a.vi. Investors in negotiation with landlord

7. Unfinished Business:

- (a) Admission Policy 105
 - a. Discussion on suggested changes
 - b. Motion to move to Policy Review Committee
 - i. 1st - Sheri
 - ii. 2nd – Laura
 - iii. Unanimous

8. New Business:

- (a) Fund Balance Policy 730
 - a. First reading of recommended revisions
- (b) 2016-2017 Arcadia Calendar

9. Announcements:

- (a) Feb 16 & 18 Early Release for Conferences
- (b) Feb 19- No School- Teacher Workshop
- (c) **Next Board meeting- March 10**

Motion to Adjourn

1st – Sara

2nd – Elisabeth

Unanimous