

Arcadia Charter School  
Board Meeting Minutes  
February 12, 2015

**It is the mission of Arcadia Charter School to prepare our students to transition intellectually, emotionally and ethically to higher education and future employment.**

1. Call meeting to order at 6:34pm
2. Verify Quorum

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sheri	X	X	X	X	X		X				
Tom	X	X	X	X	X		X				
Kate	X	X	X	X	X		X				
Gary	X		X	X	X		X				
Sarah W		X	X	X	X		X				
Sean	X	X	X	X	X		X				
Sara L	X		X		X		X				
Elisabeth	X	X			X		X				
Laura	X			X	X						

\*Also present: Ryan Krominga, Rebecca McMullen

3. Approve agenda
  - a. 1<sup>st</sup>: Tom Kastan
  - b. 2<sup>nd</sup>: Sean Fox
  - c. Unanimous
  
4. Consent Agenda:
  - a. December minutes
  - b. Michelle Gregersen employment contract- Special Education (adaptive P.E.)
  - c. Leann Shore employment contract- Assisted Technology
  - d. Dissolve soccer agreement
  - e. Reinstate soccer agreement (without Randolph)

Motion to Approve Consent Agenda

- a. 1<sup>st</sup>: Gary Braun
  - b. 2<sup>nd</sup>: Tom Kastan
  - c. Unanimous
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5. Speaker's Corner- This is an opportunity for community members to address the Arcadia School Board on matters related to the school. Please limit comments to 3 minutes. Thank you.

## 6. Reports

### a. Finance Report

1. Bank Reconciliation Reports
  - a. November 2014 - No concerns.
  - b. December 2014 - No concerns.
  - c. January 2015 - No concerns.
2. Grants and Fundraising Review
  - a. Flower selling for Valentines Day to raise money for new art supplies in the art room.
3. Financial Due Dates
  - a. Beginning the process of budgeting for 2015-2016
  - b. Anticipate a preliminary budget in April
4. Expenditure/Revenue Report
  - a. See items Budget Comparison Report
  - b. Looking into telephone options to reduce monthly expenditure.
  - c. Agreement reached with Community Resource Bank to eliminate annual line of credit renewal. It is now a two-year agreement.
5. Cash Flow Report
  - a. No Concerns
6. Assigned Fund Balance Report
  - a. No activity in December or January

Discussion on Student Project Fund – Ed Committee creating a grant proposal process

Discussion on creating an “advisory” line item for advisory expenses

### b. Director's Report

- i. Enrollment – 122 students
- ii. Presentation to Northfield School Board with Prairie Creek Community School
  1. Highlighted the Middle School Project Process
- iii. TIES Conference – Technology conference for MN k-12 schools
  1. The Maker Movement – <http://makerthemovie.com>
- iv. ThanksGive – raised around \$13,000
  1. Finish the flooring in the ROR over Spring Break. Remaining funds will go toward furnishing the space and technology
- v. Advocated for Charter School funding with MN Legislature
  1. Testified with MN House of Representatives Finance Committee
  2. Proposed bill to Finance Committee for possible increase in funding
- vi. Federal Charter School Planning Grant Process
  1. Looking at Best Practices Grant to disseminate/replicate

### c. Chair Report

- i. Retreat set for next Saturday, February 21
- ii. Three vouchers for board training – Making Governance Work
  1. Thursday, March 19 in Brooklyn Center from 5-8pm

### d. Student Report – no report

### e. Education Committee Report – postponed until March meeting

### f. Facilities Committee Report

- i. Preliminary cost comparisons of moving sites versus staying in the current building
- ii. Recommendation: As part of the long-term strategic plan, the board should make the decision to commit to staying in the current facility for as long as available. As such, the board directs the facilities committee/school director to explore options pertaining to

securing a lease extension, purchasing the building, and structural improvements/additions.

7. New Business

- a. Audit Report – read this
  - i. Looking for a new auditor for next year
- b. Navigating the MN Funding Report web site
- c. <http://education.state.mn.us/mde/index.html#studentsFirst>

8. Announcements:

- a. February 16 - No School
- b. February 21 – Board Retreat at 9am
- c. February 27 - Presentation Night
- d. March 2 - Staff work day- No school
- e. March 3 - Term 4 starts
- f. **March 12 - Next School Board Meeting**

Motion to Adjourn

- a. 1<sup>st</sup>: Sean Fox
- b. 2<sup>nd</sup>: Sara Line
- c. Unanimous